

After Agenda

**Board of Commissioners of Spalding County
Regular Meeting
Monday, February 1, 2016
6:00 PM
Meeting Room 108, Courthouse Annex
119 E. Solomon Street**

The Spalding County Board of Commissioners held their Regular Meeting in Room 108 in the Courthouse Annex, Monday, February 1, 2016, beginning at 6:00 p.m. with Chairperson Rita Johnson presiding. Commissioners Bart Miller, Raymond Ray and Donald Hawbaker were present. Commissioner Gwen Flowers-Taylor was absent from the meeting. Also present Assistant County Manager, Eric Mosley, County Attorney, Jim Fortune and Executive Secretary, Kathy Gibson to record the minutes.

- I. OPENING (CALL TO ORDER)** by Chairperson Rita Johnson.
- II. INVOCATION** led by Commissioner Donald Hawbaker.
- III. PLEDGE TO FLAG** led by Commissioner Bart Miller.
- IV. PRESENTATIONS/PROCLAMATIONS**

1. Consider Proclamation designating February 3rd, 2016 as PrepareAthon! Day in Spalding County, Georgia.

Deputy Chief Glen Polk was present to accept the Proclamation designating February 3rd, 2016 as PrepareAthon Day in Spalding County. Deputy Chief Polk stated the Spalding County Office of Homeland Security partnered with FEMA on this initiative. He advised there would be representatives from FEMA at the press conference on Wednesday, February 3rd, at 10:00 a.m. and he invited the Commissioners to attend the Press Conference as well. Deputy Chief Polk stated that this exercise is performed annually for our school system, but this year the initiative will include the community as a whole.

Eric Mosley, Assistant County Manager, advised that Spalding County is being recognized as a trend setter by taking on this PrepareAthon. It is a new program for FEMA, and he was told that Spalding County was mentioned in a White House briefing last week as being one of the first in the nation to conduct such an event.

2. Quimby Melton III, Chairman of the Honor Our KIA Committee to make a presentation.

Mr. Melton stated that the Honor Our KIA Committee wanted to thank the Board for their commitment and the support given to this cause. The KIA Committee wants to honor the 154 men and one lady who died in action in

World War I and II, Korea, Vietnam and also the War on Terror. The goal of this group is to recognize these individuals as heroes within our community. It is the hope of this organization to remember these individuals by how they lived, not simply by how they died. Mr. Melton then presented certificates to the Commissioners for their support of this Committee.

3. Wade Hutcheson, County Extension Coordinator, will present an overview of the services provided by the UGA Extension Spalding County Office, the programs offered and plans for the future.

Mr. Hutcheson stated that UGA Extension is a public service and outreach arm of the University of Georgia that provides unbiased, research-based information to Georgians in many different subjects. The overall goal of the extension office is to improve the quality of life for all Georgians by making them healthier, more productive, financially independent and more environmentally responsible.

He added that Cooperative Extension services are offered to every county in the State of Georgia and currently there are only three counties that are completely without an extension presence. The word “Cooperative” is a very important part of our name, this word refers back to the cooperative nature in which federal, state and local governments partner together to make these services a reality. There is funding at all three levels of government.

The Spalding County Cooperative Extension serves through the UGA Department of Agriculture and Environmental Sciences along with the College of Family and Consumer Sciences. We also have at our disposal the expertise of the other colleges under the UGA umbrella. We have access to research being performed by scientists all over the state, many of whom are located right here on the UGA Griffin Campus; however, that is not the only research farm in the state.

Mr. Hutcheson stated that the needs of the local community are important to our process, we are involved in need assessments which include utilization of Advisory Boards, Program Development Teams. Local government input along with the numerous community partners that we align with to identify the needs particular to our community. These assessments are ongoing throughout the year.

The three areas that Cooperative Extension focuses on are: Agriculture and Natural Resources, 4H Youth Development and Family and Consumer Sciences. We currently have two of these three program areas covered within the Spalding County Cooperative Extension Office with an Extension Agent.

Mr. Hutcheson advised that he deals with the Agriculture and Natural Resources area of services to Spalding County. Agriculture is still Georgia's number one industry. Annually the Agricultural business in the State of Georgia generates more than \$72.5 billion of Georgia's \$786.5 billion economy. There

is agriculture in each and every Georgia County. Agriculture is the main driver in Georgia's economic engine.

Mr. Hutcheson stated that his office, in conjunction with other state offices, produces a Farm Gate Value Report annually. The Spalding County 2014 Farm Gate Value was \$9.65 million. The top five commodities reported were livestock, poultry, row crops (wheat, soybeans, clover, millet, lespedeza), forestry and ornamental horticulture. We have an active livestock industry within the County and we still have one operating dairy in the County.

Along with service to production agriculture, Mr. Hutcheson stated that he provides a lot of teaching and instruction and problem solving to homeowners and property owners on horticulture, soil fertility, pest id and management along with numerous other topics. Common lab services available to the public through the Extension office are soil sampling, water testing and forage testing.

Mr. Hutcheson advised that some of the upcoming programs include our Home Grown series this is an assortment of horticultural classes designed to make those with home landscapes and backyard gardens more productive in what they are doing and a little more environmentally responsible. We have started our 2016 Master Gardner Extension Volunteer Program and our Forage School begins in March.

Mr. Hutcheson stated that they have an ongoing Sustainable AG Program and the next workshop will be a backyard flock workshop which is directed toward those who would like to have poultry at home. They recently started a Beekeepers Association to fill a void that existed between South Metro and Albany. Our membership started strong with 43, and has grown to over 100 in just one year.

The second program through the Spalding County Extension office is the 4H program. The mission of the 4H program is to assist youth in acquiring knowledge, developing life skills and forming attitudes that will enable them to become self-directing, productive and contributing members of society. We have an enrollment this year of over 1000 4H'ers, ages 5 through 12. We are in every elementary school and middle school within the public system. We also meet at Griffin Christian Academy and the high school. For the children who are home schooled, we have available to them our monthly Cloverleaf Council and County Council.

Through our 4H program we are able to offer 7 project clubs. All of the project clubs are volunteer led. We have over 50 certified volunteer leaders, acting either as a project club leader or in some other capacity. All of the volunteer leaders undergo lengthy background checks as well as annual risk management training.

The last program area, we do not currently have an agent assigned to is Family and Consumer Sciences. This program use to be referred to as the Home Economist. We currently do not offer this program area, but it is structured to assist in everyday life categories such as food, family, finances, health and home.

Mr. Hutcheson then reviewed his staff along with each individuals duties, responsibilities and the programs for which the staff member is responsible. He reviewed the total outside funding received in 2015 and the funding partners to this program. He reminded everyone that they are located in their new offices at 835 Memorial Drive and are proud of their new facility. He advised that the seating capacity for this facility is 108 and they have enough tables and chairs to seat 65 students at any given time. He stated that they utilize the Old Mill Range Complex, the Kiwanis fairgrounds for a horse arena and the Dundee Lake House.

4. Janie Clark, Chairman of the Council on Aging to present the Council's future plans.

Mr. Mosley advised that Ms. Clark notified him that she had a conflict and asked that the presentation be moved to the February 15 meeting.

5. Robert Hiatt with Three Rivers Regional Commission to make a presentation on the function of the Three Rivers Regional Commission Workforce Board.

Mr. Hiatt stated that the purpose of his appearance here this evening is to give a short presentation on the Workforce Innovation and Opportunity Act and an overview on the function of the Three Rivers Regional Commission Workforce Board.

The Workforce Investment Program is a job training program. The Three Rivers Region is a single Region for Workforce Investment. The purpose of this program is to educate, train and offer support services to job seekers to assist in their finding employment. The purpose of this Workforce is to match employers with skilled works to compete in the global economy.

The Three Rivers Commission Workforce Commission partners with companies in the community to insure that we are training for jobs that are needed within the community. This insures that once the individual is trained there should be a local job available to them. We do work with employers, we do some on the job training and we also do some incumbent worker training which a skill level upgrade. The actual training is delivered through one of our major partners, Southern Crescent Technical College. Additionally, we do offer transportation services to the participants to assist them in getting to the training.

There are two levels of oversight for this program: the first level of oversight is from the local elected officials, the Chief Elected Officials Organization this consists of the Chairman of the each County Commission within the Three Rivers Region and a Mayor from each county within the region. Periodically, there is a poll taken among the mayors within the counties that contain more than one city to see if there is another mayor who may be interested in being a part of this organization. The other role of the Chief Elected Officials is to appoint Workforce Board Members which is the second level of oversight for this program.

The annual budget for the region is \$3.5-\$6 million, received in to rounds of funding yearly. One round of funding is for adult services and one round of funding is for youth services. If all of the funding is not utilized in one year, it can roll over to the next year which will push the budgeting amount for any given year.

The Chief Elected Officials and the Workforce Board Members approve career centers and One Stop Operators (for this area the Department of Labor serves as the One Stop Operator). This organization has to certify the Department of Labor, if we fail to certify it, it loses all of its money to operate except to pay the staff. Additionally, this group approves Memorandums of Understanding and other resource agreements to keep the program operating.

They serve adults ages 18 and over, dislocated workers and youth who have been laid off or their unemployment insurance has expired. The organization will work with this population in order to get them retrained with the ultimate goal of getting them employed.

Historically we have done a lot of work with in-school youth; however, the law changed in 2015 and our focus has had to change to focus more on working with out-of-school youth. Now we are charged with locating that out of school youth, matching them up with a training program and encouraging them to complete the program and ultimately get a job.

Mr. Hiett added that in FY2015 this program spent a little over \$800,000 training Spalding County Citizens for employment. Paxen Learning Corporation is the Youth Services Contractor for Spalding County and approximately 200-300 youth cycle through this program annually.

6. Griffin-Spalding Business and Tourism Association Inc. presentation regarding proposed consolidation of the Destination Marketing Organization.

Mr. Daa'ood Amin, Chairman of the Main Street Advisory Board and Ms. Kenda Woodard, Executive Director of Main Street were present. Mr. Amin stated that they are on the Agenda for tonight, but there was an email sent out by Ms. Woodard last week regarding the DMO MOU inquiring if everything was okay

with the MOU and the response from the County Manager indicated that there were a number of questions regarding the MOU. At this time, he asked the Board to place them on the February 15 agenda and give them time to meet with the County Manager and staff to discuss the issues surrounding the Griffin-Spalding Business and Tourism Association.

Jim Fortune, County Attorney, stated that William Wilson, County Manager had asked him to look into whether the DMO had to be in place at the time legislation was passed to raise the Hotel/Motel Tax. Mr. Fortune advised that he had talked with Jonathan Sharpton of the DCA, who stated that the DMO did not have to be in place prior to legislation being passed; however, it would have to be in place prior to implementation of the Hotel/Motel tax.

Mr. Amin and Ms. Woodard then asked that this presentation be tabled until the February 15 meeting.

Motion/Second by Miller/Ray to table the Griffin-Spalding Business and Tourism Association Inc. presentation regarding proposed consolidation of the Destination Marketing Organization until the February 15, 2016 meeting.

As part of the discussion, Commissioner Ray asked why they had requested the presentation be tabled until the next meeting. He stated that if Mr. Amin and Ms. Woodard met with the County Manager and staff and resolved all of the questions surrounding the MOU, then the MOU could be considered at the next meeting.

Mr. Amin stated that it was the same presentation that was presented to the Board at a previous meeting.

Commissioner Ray stated he doesn't understand why the presentation should be tabled. The issues with the MOU are separate from the presentation and the answers to the questions regarding the MOU will not be answered in a Board meeting, they would be discussed and settled prior to the MOU being presented to the Board. Thus his question, why are we tabling the presentation.

Mr. Mosley stated that the concerns expressed by staff regarding the MOU will be discussed at a later time. He further stated that the presentation might assist in making things clearer going into these discussions.

Commissioner Miller rescinded the motion to table. Commissioner Ray withdrew his second.

Ms. Woodard stated that they had made a presentation back in December to consolidate Spalding County with the City's current DMO (Destination Marketing Organization) which is the Griffin Business and Tourism

Association. The consolidated DMO would be called the Griffin-Spalding Business and Tourism Association.

Ms. Woodard added that as a part of that presentation, the changes to HB1168 were discussed. This bill went into effect in July of 2008 and authorized local municipalities to go up to 8% on their Hotel/Motel tax. This house bill laid out requirements for amounts received over 5% those requirements being that the governing body would have to expend 50% of the excess over 5%, of the taxes collected, promoting tourism, conventions and trade shows by a Destination Marketing Organization designated by the local government. Any excess not expended by the DMO would have to be expended promoting tourism related projects. The City of Griffin established the GBTA in 2004 when they increased their Hotel/Motel Tax to 7% and the City is proposing that Spalding County join that DMO.

The purpose of the Griffin DMO is to promote tourism, trade conventions for the City of Griffin, to study and investigate and develop plans for improving business and tourism in the City and County, to advise and recommend plans to the Board of Directors and to promote public interest, in general, in business and tourism in the county.

Ms. Woodard stated that the Welcome Center Budget is \$110,000 annually. Of which they receive some revenue and the remainder is taken out of the City of Griffin's General Fund. She then stated what the City would be responsible for according to the MOU. The revenue income of approximately \$10,000 which is generated by renting out rooms in the Welcome Center would be retained by the City to offset the costs of expenses. She then reviewed what would be asked of the County under this agreement and the GSBTA responsibilities.

Mr. Woodard advised that the current GSBTA budget is split between the Main Street Program and the Welcome Center. The entire \$110,000 budget for the Welcome Center will continue to be paid for by the City of Griffin. She then covered the Executive Director position and the responsibility of the Board Members and who would make up the Board. The agreement calls for both the City and the County to place all of their restricted funds in the GSBTA.

Commissioner Ray asked why the School System does not receive any of these funds as they run the Auditorium. He stated that they should receive some of the funding because what they are doing with the Auditorium makes it a community asset.

Ms. Woodard stated that the auditorium can be considered for funding, all of the money will be deposited in GSBTA and the Board that governs them Association will make the determination as to where the money will be spent. So all that needs to happen is the School Board will need to make a request to that GSBTA board for funding. She added that based on the events that are held at the Auditorium and based on the fact that people come from other

municipalities to participate in the coral arts held at this location, the County could have made decisions in the past to fund some of those activities.

Commissioner Ray asked why the School System/Auditorium was not included in the MOU to be a member in the DMO.

Mr. Mosley stated that the City and the County are the ones who are providing the funding for the DMO and that is why the members of the Board are City and County members.

Mr. Mosley then asked who currently serves on the City of Griffin DMO.

Ms. Woodard advised that the City of Griffin Board is currently comprised of Main Street Board Members, County Attorney, the City Manager and some Downtown Council members.

Mr. Amin stated that the City will continue to carry the financial responsibility for the Welcome Center. The items spelled out in the MOU for cleaning and painting of the Welcome Center are negotiable. If the County doesn't want to participate in those functions, it's not a deal breaker.

V. PRESENTATIONS OF FINANCIAL STATEMENTS

1. Consider approval of financial statements for the six months ended December 31, 2015.

Jinna Garrison, Administrative Services Director, stated she would be happy to answer any questions that the Board may have regarding the financials.

Motion/Second by Hawbaker/Ray to approve the financial statements for the six months ended December 31, 2016. Motion carried unanimously by all.

VI. CITIZEN COMMENT

Speakers must sign up prior to the meeting and provide their names, addresses and topic in which they will speak on. Speakers must direct all comments to the Board only. Speakers will be allotted three (3) minutes to speak on their chosen topics and relate to matters pertinent to the jurisdiction of the Board of the Commissioners. No questions will be asked by any of the commissioners during citizen comments. Outbursts from the audience will not be tolerated. Common courtesy and civility are expected at all times during the meeting.

Sean Southerland, 85 Gainer Road, asked to approach the board with pictures of the situation on which he wanted to speak. Mr. Southerland stated he and his wife pay approximately \$8,000 in property tax to Spalding County and when you add in

the ad valorem and tags it is very close to \$10,000 a year. The gentleman who resides at 75 Gainer Road pays zero in property tax as he rents the building in which he resides from the gentleman who resides at 2195 S. Walkers Mill Road. He also provided pictures of the driveway to 2195 S. Walkers Mill Road.

The man at 75 Gainer Road is the same man who had over 30 dogs at his house last year that were addressed by community groups and animal control. The reason Mr. Southerland is here again is because the method we are using to enforce the ordinances of this county are not working. Either our enforcement is not frequent enough, or our fines are not sufficient enough to result in change. The individuals in this home continue to violate the ordinances, and enough has not been done to encourage them to comply with the law.

If you look at the pictures there is a trash pile at the corner of the trailer where this man takes his trash and dumps it outside of the house instead of taking it to the dump that is less than a mile down the road. He further stated that his trash pile is about half the size of the untagged vehicle with the tires stacked on top of it shown in the picture. He stated that he had talked with Code Enforcement and he doesn't in any way to reflect on the job that they do; however, when you have a house like this one, he feels that it should be put on some type of a check system so that it is periodically checked for violations.

JoAnne Southerland, 85 Gainer Road stated that she wasn't here to address Code Enforcement issues. She stated that she is here to discuss her family's safety. She stated that although her house is located in the woods, to the left of her home, to the right of her home and in back of her home there are other houses and streets. The man who lives at 75 Gainer Road and the man who resides at 2195 South Walkers Mill Road love to shoot guns. The problem is they are only about 50' from her house. Their bullets go into the garage, the side of the house, they come through the windows and when the Sheriff's Office is called, nothing happens. A bullet came through the kitchen, went into the living room and into the fireplace. My husband was talking about Code Enforcement, I am talking about law enforcement.

Reckless conduct, gross deviation from a standard which is reasonable. She feels that it isn't reasonable that she has to worry about getting shot in her garage, while walking the dogs in her yard or in her woods. She stated that she has to worry about getting shot. She further stated that she is afraid that she or someone else is going to be found dead in the woods because the Spalding County Sheriff's Office chooses not to do anything about this problem when they are called.

The second item she wanted to discuss is 694 South Walkers Mill. It appears they have built a horse arena on this property. This property is located 1.7 miles from their house and the last party they hosted was on a Sunday, she and her husband could hear every word from their music at their house 1.7 miles away. She stated that she had a recording of the event and they were so loud that she could understand everything that they were saying. She said that they must have had a permit from Spalding County. She called the Spalding County Sheriff's Office and the Sargent on duty decided to deviate from the law.

She is asking that Code Enforcement be more diligent in addressing the problems as described by her husband and something be done with regard to Law Enforcement ignoring her requests for assistance when her neighbors are shooting at her home. She stated that she is fearful that she is going to get shot and she is glad that she is here on record advising the Board of shots being fired within 50' of her home. Maybe the Board can get them to do something that she nor her husband can't seem to get them to do. They have called numerous times, police reports are on file and she just doesn't know what it is going to take to someone to do something.

Joe Bailey, 4079 Newnan Road, Griffin. Discussed Recycling Center. Mr. Mosley has set up quite a few stings which have caught a number of violators. Recycling Centers are not a luxury they are a necessity.

VII. MINUTES -

1. Consider approval of minutes of the January 4, 2016 Spalding County Board of Commissioners Regular Meeting, the January 28, 2016 Spalding County Board of Commissioners Special Called Meeting and the January 28, 2016 Spalding County Board of Commissioners In Rem Public Hearing.

Motion/Second by Ray/Miller to approve the minutes of January 4, 2016 Spalding County Board of Commissioners Regular Meeting, the January 28, 2016 Special Called Meeting and the January 28, 2016 Spalding County Board of Commissioners In-Rem Public Hearing. Motion carried unanimously by all.

VIII. CONSENT AGENDA – None.

IX. OLD BUSINESS –

1. Consider appointment to the Three Rivers Regional Commission Workforce Board.

Mr. Mosley advised that this appointment is one that will need to be made by the Chairman and the Mayor from the City of Griffin. He requested that the appointment be tabled until a nomination is received to fill this vacancy on the board.

Motion/Second by Ray/Miller to table the appointment to the Three Rivers Regional Commission Workforce Board until a nomination can be made by the Chairman of the Board and the Mayor from the City of Griffin. Motion carried unanimously by all.

2. Consider appointment to the Region Six DBHDD (Department of Behavioral Health and Developmental Disabilities) Planning Board to succeed Marilyn Roberts for a three year term ending December 31, 2018.

Mr. Mosley advised that no nomination had been place in the book for fill this position, request that the appointment be tabled until the next meeting.

Motion/Second by Ray/Hawbaker to table the appointment to the Region Six DBHDD (Department of Behavioral Health and Developmental Disabilities) Planning Board until the February 15, 2016 meeting. Motion carried unanimously by all.

3. Consider appointment to the Spalding County Library Board of Trustees to succeed Cheryl Walker for a four year term to expire 12/31/2019.

Mr. Mosley stated that this appointment had been tabled at the last meeting to allow additional time to receive nominations. There are two individuals in the book from the January meeting for consideration, no new nominations have been received for this appointment.

Mr. Fortune advised that the nominees in the book could be considered in the order that their nomination was received, unless the Board wishes to table the appointment again pending additional nominations.

Commissioner Hawbaker stated that it was at the request of Commissioner Flowers-Taylor this appointment was tabled at the last meeting, if there have been no new nominations then we should appoint from the nominees currently in the book.

Commissioner Ray agreed that we should move forward.

Mr. Mosley advised that the first name in the book is Elmyra Williams, her nomination was placed in the book on December 29, 2015, he stated that she is a retired nurse.

Mr. Fortune asked that all in favor of Ms. Elmyra Williams please raise your hand.

No action was taken by the Board on this nomination.

Mr. Mosley then advised that the second name in the book is Joy Mosley, her nomination was placed in the book on December 31, 2015. Ms. Mosley is a stay at home mom and a teacher who has a BS in Elementary Education and MS in Literacy.

Mr. Fortune asked that all in favor of Joy Mosley please raise your hand.

Motion/Second by Hawbaker/Ray to appoint Joy Mosley to the Spalding County Library Board of Trustees to succeed Cheryl

Walker for a four year term to expire 12/31/2019. Motion carried unanimously by all.

4. Consider appointments to the Griffin-Spalding County Animal Care & Control Advisory Board to succeed Gayle Hawbaker (Post #3) for a one year term ending December 31, 2016.

Chairperson Johnson reappointed Gail Hawbaker to the Animal Care and Control Advisory Board (Post #3) for a one year term ending December 31, 2016.

X. NEW BUSINESS:

1. Consider on first reading an Ordinance to amendment to Part VII, Chapter 1, Section 7-1002 to reduce the speed on Rover Road from 35 M.P.H. to 25 M.P.H.

Mr. Mosley advised that this Ordinance was drafted in response to a request made by Commissioner Miller to reduce the speed on Rover Road to Moreland Road. The matter was sent to the Sheriff's Office and the Sheriff responded that he does not have a problem with the Speed Limit being reduced on this section of Rover Road. This is the first reading of this ordinance amendment.

Motion/Second by Ray/Miller to approve on first reading an Ordinance to amend Part VII, Chapter 1, Section 7-1002 of the Spalding County Code of Ordinances to reduce the speed on Rover Road from 35 M.P.H. to 25 M.P.H. Motion carried unanimously by all.

2. Consider request of Ultima At Griffin, LLC for reimbursement of overpaid taxes for 2013 and 2014 with statutory interest in the amount of 12% per annum since the date of the original tax payment.

Mr. Fortune advised that Don Long, Chief Tax Appraiser, was present to explain the situation. He further advised that he is recommending the reimbursement be denied and Mr. Long is here to tell you why.

Don Long, letter received in November addressed to Chairperson Rita Johnson. He is recommending that the Board vote no to this request which will give them a year, if they do not agree to this decision of the Board, to appeal to the Superior Court. The building is actually located between two lots. Ultima is a medical building is located on both the two lots and we have it assessed correctly.

Motion/Second by Hawbaker/Ray to deny the request from Ultma at Griffin LLC for reimbursement of overpaid taxes for 2013 and 2014 with statutory interests in the amount of 12% per annum since

the date of the original tax payment. Motion carried unanimously by all.

3. Consider proposal for Asbestos Abatement Project Management Services from Life Environmental Services Inc.

Mr. Mosley stated that this company is owned by Randy Hayes who has worked with the County in the past. Mr. Hayes performed the abatement on the old Hills Tire Store building, Oxford Square Shopping Center and the portion of the old Fairmont School that was demolished for the community garden. We will be paying for these services with the 2015 SPLOST bonds for abatement on the Fairmont Heritage Park renovation. Estimated cost of for this project is \$6,700.

Mr. Haynes will oversee the asbestos abatement on these projects, make sure that the materials are disposed of appropriately and issue a certificate to the County stating that the asbestos was abated and disposed of as directed by federal law. This assures the Federal Government that the County has met all of the requirements for asbestos abatement and insures that there will be no problems in the future.

Motion/Second by Ray/Miller to approve Life Environmental Services as Asbestos Abatement Project Management Services for the Fairmont Heritage Park renovation. Motion carried unanimously by all.

4. Consider request from the Spalding County Correctional Institution to enter into a Memorandum of Understanding with The Southern Crescent Sexual Assault and Child Advocacy Center for PREA services to the CI.

Mr. Mosley stated that Warden Carl Humphrey is here to answer any questions the Board may have regarding this contract.

Warden Humphrey, CI, stated that this is a federal requirement to comply with the Rape Elimination act implemented in all prison systems. There is no charge unless we utilize the services. He further advised that in the last 15 years at the CI there have been no cases or allegations of prison rape.

Motion/Second by Hawbaker/Ray to approve the request of the Spalding County Correctional Institute to enter into a Memorandum of Understanding with the Southern Crescent Sexual Assault and Child Advocacy Center for PREA services to the CI. Motion carried unanimously by all.

5. Consider replacement of HVAC Control System at the Spalding County Correctional Institute.

Mr. Mosley stated that this is a system that has been in need of repair for nearly eight years, he advised that parts have been replaced parts where they were able to be replaced; however, this is at the end of life for this equipment. He then turned the floor over to Warden Humphrey to further explain the need for replacement.

Warden Humphrey advised that the heating and air system is controlled by a computer system. The CI is separated into zones, this system controls the amount of warm or cold air into each zone. The system has become inoperable, the heat and the air basically run full throttle. With the seasonal changes we have been experiencing, we have had extreme heat and cold inside the building. We have had temperatures as high as 95 to 96 degrees inside the building and temperatures as low as 54 degree throughout the institution. The new system will monitor and adjust the heating and cooling based on the actual need. There will be energy cost savings with this new system as the new system will run more efficiently therefore reducing the energy costs.

Mr. Mosley advised that staff believes that the new unit will pay for itself within three years with energy consumption savings. He then stated that we do have money in the Capital Projects Fund to cover the purchase of this system. This fund sets aside \$20,000 annually for emergency purchases. The last emergency purchase that pulled from this fund was the boiler for the courthouse. The price we have been quoted for this system is actually below the GSA price. The project will take approximately 45 days to install, because it is such a big project. We feel this is something desperately needed at the CI.

Currently we have \$160,000 in the Capital Projects Fund, with an additional \$20,000 contribution that will be made later this year the fund balance will be \$180,000, the cost for this system is \$119,600 all inclusive.

Motion/Second by Miller/Ray replacement of HVAC Control System at the Spalding County Correctional Institute. Motion carried unanimously by all.

6. Consider contract with Patrick M. Shepherd for legal services in the Spalding County Solicitor's Office and termination of services with The English Law Group LLC as the Assistant Solicitor General of the State Court of Spalding County.

Mr. Fortune stated that Mr. Trey Howell, Spalding County State Court Solicitor, is here to answer any questions the Board may have regarding this change.

Trey Howell, Spalding County State Court Solicitor, stated that he would like to thank Keith English for his excellent service for the last few years to the State

Court of Spalding County. He added that he has had the opportunity to observe how the attorneys interact with staff and conduct themselves in the courtroom which has afforded him the opportunity to see Patrick Shephard in action and observe how he interacts with staff. Mr. Howell added that Mr. Shepard has good communication skills, he gets along with the judges, staff and the other attorneys and he feels that Mr. Shephard would be a good addition to the State Court System.

Mr. Howell wanted to restate that Mr. English and his group have done a good job representing the citizens of Spalding County, the English Law Firm has simply grown and gotten too busy to continue in this capacity. Mr. Howell then added that there will be no additional expense to Spalding County the contract is for the same salary just a different individual in the position.

Motion/Second by Ray/Miller contract with Patrick M. Shepherd for legal services in the Spalding County Solicitor's Office and termination of services with The English Law Group LLC as the Assistant Solicitor General of the State Court of Spalding County. Motion carried unanimously by all.

7. Consider approval of field lease policy and associated documentation as recommended by the Parks & Recreation Advisory Board at their 1/14/16 meeting.

Kelly Leger, Supervisor of Leisure Services, stated that the Board had charged the Park and Recreation Advisory Committee to come up with a field lease policy. In response to this request the PARC hosted a workshop and at their last meeting approved the documents that have been submitted for your consideration. Ms. Leger then briefly covered the rules, regulations and requirements contained in the field lease policy.

- The fields will be available for lease during the off season of the sport being played on the fields.
- If there is an interest in leasing the fields during the sports season we would seek approval from the Association to make sure the fields are available within their schedule.
- The proposed fee is \$175 per field to lease, per calendar date.
- Proposed Security Deposit
 - If one to two fields are leased the deposit is \$250.00
 - If three or more fields are leased the deposit is \$500.00.
- Additional costs will include any materials used during the rental such as Plus Five, Diamond Dry, Field Paint, etc. will be billed after the rental.
- The leasee will incur the cost of all required staff at their current rate of pay depending on whether there is a security officer required or a parks

maintenance staff is required or a recreation leader is required. This would be based on the type of event to be hosted on the field.

- Field fee and deposit will be required in advance to hold the property.
- Lease requests will not be accepted more than 6 months prior to the beginning date of the lease.
- Subleasing is strictly prohibited.
- Field lease fee is refundable up to 48 hours prior to the event. Many times the individuals hosting a tournament will not know the results of the tournament and if the field will be needed until a few days before the actual event. If they cancel the event prior to the 48 hours they will get their field lease fee back; however, their deposit will not be refunded.
- Concession buildings may not be available, so they will need to plan for outside vending.
- They are required to carry Comprehensive Liability Insurance coverage with minimum limits of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage for each occurrence and Spalding County must show as an additional insured on the certificate.
- They will be required to clean the facility and failure to do so will result in forfeit of their Security Deposit.
- Lessee is responsible for the conduct of all their players, spectators and guests. All posted park rules are to apply.
- The Spalding County Parks, Public Grounds and Leisure Services department reserves the right to cancel or suspend any event during severe weather if safety or property damage is concerned.

Chairperson Johnson stated that she appreciated the fact that the Parks and Recreation Advisory Committee included a survey of field leases in the surrounding areas.

Ms. Leger stated that they did their research to make sure that the proposal for the Spalding County field rentals were in line with surrounding counties. She stated that they feel that the fee is a marketable fee and that it will be appealing. We are comfortably located south of Atlanta, we have beautiful parks and facilities and we feel that many will come to visit our county, enjoy events and spend money in our hotels and restaurants.

Motion/Second by Miller/Ray approval of field lease policy and associated documentation as recommended by the Parks & Recreation Advisory Board at their 1/14/16 meeting. Motion carried unanimously by all.

8. Consider appointment of a 2016 County Legislative Coordinator to

represent Spalding County as part of the CLC network while the General Assembly is in session.

Mr. Mosley stated that Commissioner Ray is the current County Legislative Coordinator and has served in this capacity for the last four years.

Chairperson Johnson asked Commissioner Ray if he would like to continue in this capacity.

Commissioner Ray responded that he would like to continue to represent Spalding County as the Legislative Coordinator.

Motion/Second by Miller/Hawbaker to appoint Raymond Ray as the 2016 County Legislative Coordinator to represent Spalding County as part of the CLC network while the General Assembly is in session. Motion carried unanimously by all.

9. Consider appointment to the Spalding County Board of Health to fill the unexpired term of Merrilea Reeves whose term expires on 12/31/2016.

Mr. Mosley advised that Teresa Buchanan, 1080 Maple Drive, has been nominated by Commissioner Ray on January 26, 2016. Ms. Buchanan has a PHD in Nursing and currently serves on the Hospital Authority.

Commissioner Ray stated that Merrilea Reeves has been on the Spalding County Board of Health for many, many years, she served as the Chairperson for many years. She has reached a place in her employment where she wants to move further and she wants to expand her education and those opportunities have been made available to her and she wants to take advantage of those. He further stated that she has loved every minute that she has served Spalding County and regrets having to leave the Authority at this time.

Motion/Second by Ray/Miller to appoint Teresa Buchanan to the Spalding County Board of Health to fill the unexpired term of Merrilea Reeves whose term expires on 12/31/2016. Motion carried unanimously by all.

10. Consider appointment to the Spalding County Board of Health to fill the unexpired term of Dr. George Capo whose term expires on 12/31/2016.

Mr. Mosley stated that this matter will need to be tabled as this appointment needs to be filled by a medical doctor.

Commissioner Ray advised that the Board of Health does not have a recommendation to fill the appointment at this time and request that the matter be tabled.

Motion/Second by Ray/Miller to table the appointment until a nomination is place in the book for consideration. Motion carried unanimously by all.

XI. REPORT OF COUNTY MANAGER

- Last Thursday we hosted the 2016 Business Registration Expo & Reverse Trade Show hosted by the City of Griffin and Spalding County was held at the Griffin Welcome Center on Thursday, January 28, 2016.

The County currently have approximately 400 Vendors registered through Vendor Registry and are adding vendors each month.

- Senior Nutrition Program Health Inspection received a score of 100 on their Department of Health inspection. He wanted to commend Cindy Hudson, Don Garvin and Jacoya Clinkscales all of their hard work.
- Spalding County CI passed their first PREA audit. The auditor stated that the Spalding County CI had raised the bar and set the pace for others to follow.
- Early Voting for the Presidential Preference Primary will begin Monday, February 8th and continue for 3 weeks. Our mandatory Saturday voting is scheduled for February 20th.
- Press Conference to Kick off the PrepareAthon. We will be hosting it here at the Annex. Our Staff will actually be going through a mock tornado drill. We hope to have local media as well as media from the Atlanta area covering this event. Members of the Federal Emergency Management Agency and Georgia Emergency Management Agency will be on site to talk about some of the great things going on in the community. Our EMA staff will be showcasing the new weather sirens and other emergency operations equipment that we have purchased through SPLOST.
- Spalding County Sales Tax Bonds need special called meeting the night of February 17 or day of February 18 to confirm the sale of the bonds and adopt necessary payment.

Consensus of the Board is to have a Special Called Meeting on Thursday, February 18 at 9:00 a.m.

- Best Elected Official According to the Griffin Daily News – Raymond Ray
- Best Insurance Agent According to the Griffin Daily News – Rita Johnson
- Spalding County received their Workers Comp dividend from ACCG in the amount of \$1,378.00.

- Special Called Meeting, February 8th for Griffin-Spalding Development Authority we need to schedule a time for this meeting.

XII. REPORT OF COMMISSIONERS

Commissioner Donald Hawbaker stated that he enjoyed participating in the MLK day parade.

Congratulate Chad, TJ and Lauren and all of those who assisted in bringing together the presentation made on Thursday afternoon and for the forward thinking concepts they presented for the county. He added that the presentation was very inspirational.

Commissioner Raymond Ray stated that he would like to give the Public Works crews a big “Atta Boy” Award. They have been out fixing potholes and things of that nature, at least through District 2, and in other districts as well. He stated that based on the calls he has been getting, Public Works crews are getting right on calls and getting things done and he really appreciates their hard work.

He also wanted to follow Commissioner Hawbaker in thanking Chad Jacobs, T.J. Imberger and others for the presentation that was given on Thursday night. He added that the presentation was inspirational and really thought provoking.

He then thanked everyone who elevated his position as an elected official in Spalding County, he stated that he was humbled and honored.

Commissioner Bart Miller stated that he also wanted to thank Public Works because he gave them a list about two pages long of roads to work on in his district and some were in other districts that needed potholes fixed and they have been out “busting their bottoms” trying to address these issues. He further stated that there has been a lot of work done and they have progressed well on the list they were given.

Chairperson Rita Johnson wanted to ditto all of the comments regarding TJ and Chad and the presentation that was given on Thursday night. She stated it was forward thinking and visionary and she wanted to thank them again for all of the work that was done. She added that it actually helped in the Board’s decision on where to place the two projects.

She then extended congratulations to Commissioner Ray for being voted best elected official.

Commissioner Miller added that he wanted to address the issues on Gainer Road, he stated he has been out there and looked at the problem and he doesn’t know what we can do, but he too feels there is a need for stronger enforcement.

Commissioner Johnson stated that everyone should have received their package for the Archway Retreat. She is looking forward to meeting again with the School Board, the City and the Development Authority. She feels that a lot has been accomplished since the last time this group met, two SPLOSTS have passed since that meeting and she is looking forward to the meeting in Carrollton.

XIII. CLOSED SESSION – None.

XIV. ADJOURNMENT

***Motion/Second by Ray/Miller to adjourn the meeting at 7:45p.m.
Motion carried unanimously by all.***