

# After Agenda

**Board of Commissioners of Spalding County  
Extraordinary Session  
Monday, June 20, 2016  
6:00 PM  
Meeting Room 108, Courthouse Annex  
119 E. Solomon Street**

**The Spalding County Board of Commissioners held their Extraordinary Session in Room 108 in the Courthouse Annex, Monday, June 20, 2016, beginning at 6:00 p.m. with Chairperson Rita Johnson presiding. Commissioners Bart Miller, Raymond Ray, Gwen Flowers-Taylor and Donald Hawbaker were present. Also present were County Manager, William P. Wilson Jr., Assistant County Manager, Eric Mosley, County Attorney, Jim Fortune and Executive Secretary, Kathy Gibson to record the minutes.**

- I. OPENING (CALL TO ORDER)** by Chairperson Rita Johnson.
- II. INVOCATION** led by Commissioner Donald Hawbaker.
- III. PLEDGE TO FLAG** led by Commissioner Raymond Ray.

Commissioner Raymond Ray requested that the agenda be amended to include an item 13 under New Business to consider a Resolution for a Declaration of Taking of Property for the North Hill Street Intersection #2 improvement project.

***Motion by Ray/Flowers-Taylor to amend the agenda to include an item 13 under new business. Motion carried unanimously by all.***

Commissioner Flowers-Taylor requested that the agenda be amended to include an item 14 under New Business to discuss the purchase of equipment for Parks and Recreation Department.

***Motion by Flowers-Taylor/Hawbaker to amend the agenda to include an item 14 under New Business. Motion carried unanimously by all.***

#### **IV. PRESENTATIONS/PROCLAMATIONS**

- 1. Presentation of the Certificate of Achievement for Excellence in Financial Reporting for the 15th consecutive year to Jinna Garrison, Administrative Services Director.

William Wilson, County Manager, stated that Jinna Garrison, Administrative Services Director, and her staff have been awarded the Certificate of Achievement for Excellence in Financial Reporting for the 15<sup>th</sup> consecutive year. He wanted to congratulate Ms. Garrison and her staff on this outstanding achievement.

## V. PRESENTATIONS OF FINANCIAL STATEMENTS

1. Consider approval of financial statements for the eleven months ended May 31, 2016.

Jinna Garrison, Administrative Services Director, stated she would be happy to try to answer any questions the Board may have.

Commissioner Flowers-Taylor asked if to date the revenue collections have exceed the expenditures.

Ms. Garrison advised that so far collections have exceeded expenditures and she is in the process of preparing requisitions for the 2016 SPLOST to reimburse the General Fund for projects that have been started and expenses paid out of the General Fund so that will add to the revenues also.

***Motion/Second by Flowers-Taylor/Ray to approve the financial statements for the eleven months ended May 31, 2016. Motion carried unanimously by all.***

## VI. CITIZEN COMMENT

Speakers must sign up prior to the meeting and provide their names, addresses and topic in which they will speak on. Speakers must direct all comments to the Board only. Speakers will be allotted three (3) minutes to speak on their chosen topics and relate to matters pertinent to the jurisdiction of the Board of the Commissioners. No questions will be asked by any of the commissioners during citizen comments. Outbursts from the audience will not be tolerated. Common courtesy and civility are expected at all times during the meeting.

No one signed up to speak.

## VII. MINUTES -

Consider approval of minutes for the June 6, 2016 Spalding County Regular Meeting and the June 6, 2016 Spalding County Board of Commissioners Executive Session.

***Motion/Second by Ray/Flowers-Taylor to approve the minutes for the June 6, 2016 Spalding County Regular Meeting and the June 6, 2016 Spalding County Board of Commissioners Executive Session. Motion carried unanimously by all.***

## VIII. CONSENT AGENDA-

1. Consider on second reading Ordinance 2016-005 amending Section 6-1019 by striking subparagraph "d" in it's entirety and inserting a new section 6-1019(d) regarding penalties for failure to remit payment on a timely basis of alcoholic beverage taxes.
2. Consider approval on second reading an Ordinance amending the FY 2016 Budget Ordinance to provide for establishment of the Senior Nutrition

Fund, the Capital Projects 2016 SPLOST Fund, the 2016 SPLOST Debt Service Fund and yearend adjustments.

***Motion/Second by Ray/Hawbaker to approve the Consent Agenda as identified. Motion carried unanimously by all.***

**IX. OLD BUSINESS –**

1. Lift from the table and consider appointment of a Spalding County resident or business owner to the Griffin-Spalding Business and Tourism Association, Inc.

***Motion/Second by GFT/Hawbaker to lift from the table and consider appointment of a Spalding County Resident or Business Owner to the Griffin-Spalding Business and Tourism Association, Inc. Motion carried unanimously by all.***

Mr. Wilson advised that one name had been submitted for consideration by Commissioner Hawbaker on June 9, 2016, Mr. Ben Johnson, owner of Liberty Technology and the Kitchen Drawer.

***Motion/Second by GFT/Hawbaker to appoint Ben Johnson to the Griffin-Spalding Business and Tourism Association, Inc. Board. Motion carried unanimously by all.***

**X. NEW BUSINESS-**

1. Consider approval of an Intergovernmental Agreement between the City of Griffin and Spalding County to provide for an integrated fiber optic network and upgraded Computer Aided Dispatch System.

Mr. Wilson state that this intergovernmental agreement is a result of approximately two and a half years of discussion between Spalding County and the City of Griffin. During that time we have worked in coordination with the City of Griffin which has resulted in an agreement where the County will upgrade the Computer Aided Dispatch system (CAD) at 911 and the City of Griffin will install a fiber optic network to connect the CAD to the Sheriff's Department, City Police Department and our 911 system. This agreement will also connect the Courthouse, Annex, CI, Water Department, Construction and Maintenance, Animal Control and Public Works to that fiber optic network as well.

Mr. Wilson further stated that this will provide the County with a start to a dedicated local area network allowing us to communicate between departments within a secure dedicated network that no one else can access. Mr. Wilson advised that the cost is equivalent to what the County is currently paying for current internet services to these locations. The agreement for the CAD and the fiber is for 10 years; however, the internet portion of the agreement is for a 3 year period of time at which time the County will renegotiate with the City for this service. He stated that the

City of Griffin approved this agreement at their meeting on Tuesday, June 14, 2016.

***Motion/Second by Hawbaker/Ray to approve the Intergovernmental Agreement between the City of Griffin and Spalding County to provide for an integrated fiber optic network and upgraded Computer Aided Dispatch System. Motion carried unanimously by all.***

2. Consider request from the Spalding County Sheriff's Department to approve submittal of an application to the Department of Justice for the Edward Byrne Memorial Justice Assistance Grant Program.

Mr. Wilson advised that this is a yearly grant request, we have received approximately \$11,000 for the last couple of years, there is no match required and the funding will be utilized to purchase additional protection for our employees who work at the Sheriff's Department.

***Motion/Second by Ray/Miller to approve the request from the Spalding County Sheriff's Department for submittal of an application to the Department of Justice for the Edward Byrne Memorial Justice Assistance Grant Program. Motion carried unanimously by all.***

3. Consider approval of Intergovernmental Agreement with the Georgia Department of Corrections for a County Correctional Institute Educational Incentive Plan.

Mr. Wilson advised that this is a new initiative by the Governor's Office for education of inmates in correctional facilities. The Spalding County Correctional Institute already has an excellent GED program established and we believe that we can qualify immediately. In order to qualify for any of the grant funding we have to apply before July 1<sup>st</sup>.

Chairperson Johnson asked how many students would be covered under the funding.

Warden Humphrey advised that we currently have 25 students so that the County would automatically qualify for approximately \$25,000. He stated that for every 5 students over the initial 25 students, the CI would receive \$5,000 up to a maximum amount of \$50,000. Then they will receive \$1,000 for every GED completion.

Commissioner Hawbaker asked if there was a local match required.

Warden Humphrey advised that no local match is required. He further advised that this is an incentive program for County CI's across the State to offer a GED program for the inmates.

***Motion/Second by Ray/Hawbaker to approve an Intergovernmental Agreement with the Georgia Department of***

***Corrections for a County Correctional Institute Educational Incentive Plan. Motion carried unanimously by all.***

4. Consider approval of Resolution to Amend the ACCG 401(a) Defined Contribution Plan for Spalding County Employees to provide for employer matching contributions.

Mr. Wilson stated that during the budget an additional 1% was budgeted towards the County's match. This is the formal paperwork to provide for the additional 1% match.

***Motion/Second by Ray/Miller to approve the Resolution to Amend the ACCG 401(a) Defined Contribution Plan for Spalding County Employees to provide for employer matching contributions. Motion carried unanimously by all.***

5. Consider approval for the Spalding County Human Resource Department to apply for the 2016 ACCG Group Health Benefits Program Health Promotion & Wellness Grant.

Mr. Wilson stated that the Employee Appreciation Health and Wellness Event is funded annually by the proceeds received from the ACCG Group Benefits Program Health Promotion and Wellness Grant.

***Motion/Second by Flowers-Taylor/Hawbaker to approve the request from the Spalding County Human Resource Department to apply for the 2016 ACCG Group Benefits Program Health Promotion & Wellness Grant. Motion carried unanimously by all.***

6. Consider proposal from Loudoun Communications for the construction of a new 800 MHz tower off Jackson Road adjacent to the Cabin Fire Station and relocation of the equipment from the existing rented tower site on Hwy 155.

Mr. Wilson advised that the funding for construction of this tower was included in the 2016 SPLOST to provide service to a portion of the County that is served by a tower located on SR155 that the County current rents space on for approximately \$100,000 per year. We have worked with our Harris vendor and selected a location, on County property, where we can construct our own tower.

Mr. Wilson advised that \$426,400 in bonded funds were budgeted for this project. The bid from Loudoun Communications came in at \$376,267.86 for a turnkey project that will include construction of the new tower and removing the existing equipment from the SR155 location and install it at the new site. They will also remove all of the County antennas from the SR155 rented site once the system is operational.

Mr. Wilson then stated that the County will have to give a 90 day notice to American Tower, the current owner of the tower on which we lease space.

This lease will renew in January, so we would like to go ahead and give them notice that we will not be renewing this lease. The tower can be constructed and working before the end of the year.

***Motion/Second by Ray/Flowers-Taylor to accept the proposal from Loudoun Communications for the construction of a new 800 MHz tower off of Jackson Road, adjacent to the Cabin Fire Station and relocation of the equipment from the existing rented tower site on Hwy 155.***

Commissioner Hawbaker stated that he would like to see a breakdown as to each of the line item components for this project.

Mr. Wilson advised that construction of the tower was put out for bids and there were two companies, Motorola and Loudoun that bid on the project. We do have a detailed breakdown from the bid process and will provide a copy to the commissioners who wish to review the bid. Loudoun's bid came in significantly less than Motorola and because of the proprietary nature of the equipment, only a Harris authorized entity can move the equipment, reconnect it and make sure that it is working properly. Loudoun is the local vendor approved by Harris to perform equipment removal and reconnection of their equipment.

***Motion carried 4-1 (Hawbaker).***

7. Consider approval of Addendum #1 to the Harris System Maintenance Agreement for the 800MHz Communication System.

Mr. Wilson advised that the County budgets annually for a maintenance contract with Harris for our 800 MHz Communication System. Due to the installation of new equipment the manufacturer's warranty will cover the equipment for a portion of the year and the revised rate reflects the maintenance on the equipment for the remainder of the year.

***Motion/Second by Miller/Ray to approve Addendum #1 to the Harris System Maintenance Agreement for the 800 Mhz Communication System. Motion carried unanimously by all.***

8. Consider approval of grant application to the Natural Resources Conservation Service for the construction of raised planting beds at the Spalding County Senior Center.

Eric Mosley, Assistant County Manager, advised that he had started the application process and the plan is to utilize the proceeds to provide a raised garden bed at the Senior Center. He stated that there is no match requirement for these funds. He also advised that he had spoken to the Griffin Home Depot and they have agreed to match dollar for dollar the amount received from this grant in construction materials to assist in this effort.

He stated that the hope is to assist our seniors in growing vegetables and we plan to use some of the vegetables in the Senior Nutrition Program.

Eventually we are hoping to have a monthly Seniors Farmers Market at the Senior Center.

***Motion/Second by Ray/Miller to approve application for a grant to the Natural Resources Conservation Service for the construction of raised planting beds at the Spalding County Senior Center. Motion carried unanimously by all.***

9. Consider on first reading Ordinance 2016-07 amending Chapter 4 of the Spalding County Code of Ordinances by adding a new subsection 6-4003(c), and by striking subparagraphs (a) and (c) of section 6-4004 in their entirety and inserting new sections 6-4004(a) and 6-4004(c) to provide for bonds and notification.

James Fortune, County Attorney, advised that the legislature recently passed a statute which has changed the bonding requirement for logging companies. In the past, the County has required an individual bond for each logging operation taking place within Spalding County. The new statute only requires a single bond with a limit to the amount of the bond to be provided and it can cover multiple logging projects throughout the year.

The logging companies are still required to notify the County of their intent to cut and in what areas they will be cutting, but they are no longer required to provide a bond for individual locations. The change in the Ordinance brings the Spalding County Ordinance into compliance with State law.

***Motion/Second by Hawbaker/Flowers-Taylor to approve on first reading Ordinance 2016-07 amending Chapter 4 of the Spalding County Code of Ordinances by adding a new subsection 6-4003(c), and by striking subparagraphs (a) and (c) of section 6-4004 in their entirety and inserting new sections 6-4004(a) and 6-4004(c) to provide for bonds and notification. Motion carried 3-2 (Miller/Ray)***

10. Consider approval on first reading the FY 2017 Budget Ordinance.

Mr. Wilson advised that the budget hearing has been held and staff is recommending approval.

***Motion/Second by Hawbaker/Ray to approve on first reading the FY 2017 Budget Ordinance. Motion carried unanimously by all.***

11. Chairperson Johnson would like to give an update on the Griffin-Spalding Archway projects.

Chairman Johnson stated that the attachment to the Agenda includes the Archway Projects and what has been done up to today. Some of the items that she wanted to mention were:

- The Charity Tracker Issue Work Group, the focus being the Christmas Assistance Programs and the Delivery Models for the upcoming holiday season with various organizations. The purpose of this group is to merge

the charity organizations currently servicing Spalding County together and tracking those organizations.

- The Community Health and Wellness Issue Work Group toured the health life community gardens at Fairmont. Heard presentations a potential opportunity for the old airport property.
- The Young Professionals Group had their last meeting at the Lakes at Green Valley Industrial Park and discussed recent industry announcements as provided by the Griffin-Spalding Development Authority.
- The Leadership Development Issue Work Group is focused on having the Chamber host and have community members in hopes of rebooting the leadership program as they work to find new leaders for that group.
- Healthy Youth Issue Strategy Work Group is focusing on youth mentoring programs. It is hoped that we can get mentors that will encourage our youth to become leaders in our community.
- She then encouraged the commissioners to come to some of the work groups and participate.

Commissioner Flowers-Taylor stated that within a month to six weeks the charitable organizations in the County that will be hosting the “Back to School Bash” she asked if there has been a tracking mechanism developed to make sure that the same individuals are not taking advantages of more than one opportunity to get free school supplies.

Chairperson Johnson stated that the “Back to School Bash” was one of the events that was discussed and they are trying to get all of the churches and charitable organizations to come together to control the distribution so that the maximum number of individuals are benefiting from the program. However, they are meeting with some resistance from the organizations.

12. 2016 SPLOST Update:

Mr. Wilson stated that he will start updating the Board regularly on the progress of the SPLOST projects. We have made a lot of progress on SPLOST items since it passed. As noted at the last board meeting, we received our first check and by Monday of next week, we should know how much the second month of collections will be and he will send everyone notification of that number.

- Long Term Debt for Fire Station, Fire trucks, Correctional Institute and Memorial Drive Plaza - paid off March 1, 2016
- Senior Nutrition Capital expenditures reimbursed to General Fund - June 2016
- Fire Department Wildland Response Unit (Brush Truck) - in operation April 2016
- Soccer Lights- under construction with July 2016 estimated completion.

- E911 Phone system - in operation April 2016
- Judicial Computers/Software Upgrades - in progress.
- Computer Aided dispatch will be coming in July.
- Heritage Park Projects - Asbestos abatement underway
- Air Conditioning Fairmont Gym improvements - out to bid
- Pickleball Facility - currently under design
- 800 MHz Tower Relocation - bid awarded tonight
- Fire Department Pumper/Tanker - to be delivered in August 2016

Mr. Wilson stated that the County has made a lot of progress on the list of SPLOST projects and he will continue to update this list as we go forward.

13. Consider a Resolution to authorize a Declaration of Taking for North Hill Street intersection #2 improvements.

Mr. Fortune advised that this has to do with the intersection improvements on North Hill Street. There is an easement that we need to acquire, but there is a problem with getting a clear title to the easement. This has been discussed with the owners and they are in agreement with the condemnation. We will be using the Declaration of Taking method for a permanent easement and for a temporary construction easement.

***Motion/Second Hawbaker/Ray to authorize a Resolution for a Declaration of Taking for the easements indicated during the meeting for North Hill Street intersection #2 improvements project. Motion carried unanimously by all.***

14. Consider request from Commissioner Flowers-Taylor to purchase equipment for the parks and recreation locations to assist in the summer programs.

Commissioner Flowers-Taylor advised that she had asked Kelly Leger to send her pricing on items for the three recreation centers. She stated that we are at the end of the fiscal year and she would like to allocate some of the funds remaining in the Commissioners' Contingency Fund for these items. She advised that she had tried to email the list compiled to the Board, but was unable to do so.

Commissioner Flowers-Taylor then asked how much was left in the contingency fund.

Mr. Wilson advised there was approximately \$20,000 remaining in the Contingency Fund.

Commissioner Flowers-Taylor advised that she had visited all three of the recreation centers within the last week and advised that aside from the programs currently being offered by the Parks and Recreation Department, the opportunities for entertainment at these centers are sparse in terms of the kind of things that a kid would want to do. She stated that at Fairmont they have a Wii game console with games that are appropriate for children to play at the center.

Commissioner Flowers-Taylor then asked that:

- Two Wii consoles be purchased for each facility at a projected cost of \$200.00 per console.  
Projected cost for 3 locations (6 units at \$200.00 per unit = \$600.00)
- Wii Games – 4 games for each console unit.  
(4 games at each of the three sites @\$30 per game = \$360.00)
- One TV for each location at a projected cost of \$300.00 per TV.  
(3 X \$300.00 = \$900.00)
- An outdoor volleyball set for each location that can be checked in and out of the center.  
(3 X \$500.00 = \$1,500.00)
- Indoor volleyball sets for each location  
(3 X \$2,000.00 = \$6,000.00)

Commissioner Ray stated that he would like to see a list of the items to be purchased by proposed facility prior to approval. We would not allow any of the Departments within the County to come before the Board and advise that they want to purchase certain items without documentation and the Board should be held to the same standards.

Chairperson Johnson asked that everyone respond back once they have had the opportunity to review the request.

***Motion/Second by Ray/Flowers-Taylor to approve \$4,000.00 from the 2016 Commissioner Contingency Fund for 2 Wii consoles, 3 Wii games, 1 TV, 1 outdoor volley ball set for each center pending documentation to the Board members on the items to be purchased and the cost of the items. Motion carried unanimously by all.***

## **XI. REPORT OF COUNTY MANAGER**

- We received a grant for two Weather Warning Sirens, one was installed at Wyomia Tyus Olympic Park and one was installed at Woodruff Station and two Weather Warning Sirens that were included in the 2016 SPLOST, one for Sunny Side and one for Orchard Hill, these sirens have been installed and were tested last Wednesday. These sirens will continue tested every Wednesday between 11:30 a.m. and noon.
- Harris Company Invitation – Game Changing Solutions. They will be introducing new radio equipment and the event will be at the Griffin Country Club on Wednesday of this week.
- We will have a presentation on the June 27<sup>th</sup>, during the Work Session scheduled that morning, from the Gordian Group on State Contracting and how it can work with the SPLOST projects. Staff is going to recommend that we try this State Contract purchasing for the Pickleball Facility because we believe it would be an excellent “turn-key” project to see how it works and see how they perform.
- Terri Bass has now completed the Georgia Procurement Basic Certification course and is now a Georgia Certified Purchasing Associate. She will move

on to Level II.

- Pro Day 2016 will be sponsored by the Spalding County Parks, Public Grounds and Leisure Services Department this weekend. This day is all about professional athletes and giving back to local youth. Saturday, June 25<sup>th</sup> from 3 p.m. – 7 p.m. at the Administrative Offices, 843 Memorial Drive. The Athletic Hall of Fame will be open. It is going to be a great event and we hope that you will be able to attend.
- Hotel/Motel Increase to 8% will go into effect July 1, 2016. All of the hotels have been notified by written correspondence and new forms for filing their tax have been sent as well.
- One of the last 2008 SPLOST projects was the replacement of the West McIntosh Road Bridge this is a joint project between Fayette and Spalding Counties. We entered into an IGA with Fayette County in August of 2013 for this project. We had originally budgeted \$500,000 for our portion of this project; however the bids came in at \$479,000 for the locals. The actual project is a \$3.199 million bridge that DOT will be constructing. This will start in the fall and take approximately two years to complete. There will be an off-site detour for that project.

## **XII. REPORT OF COMMISSIONERS**

**Donald Hawbaker-** For the June 27 Workshop, is it anticipated that we will have items to vote on.

Mr. Wilson stated that we will be having a presentation from Gordian Group during the work session next week so that the Board will be familiar with what services they can offer through that organization. There will be no vote taken.

He commended Public Works on everything they continue to do. If you send in a request they get right on it and they handle it in a professional manner.

He also commended Code Enforcement and Eric for the detail that sat out at Sun City and handed out warning tickets for speeding and blowing through stop signs.

He thanked Mr. Wilson for putting up the speed detection devices, it has had a significant effect on the speeding in the neighborhood.

He wished everyone a good July 4<sup>th</sup> holiday.

**Gwen Flowers-Taylor** -Wanted to share with Commissioner Hawbaker that the Sun City residents are not just blowing the stops signs at Sun City.

She advised that the roadway is closed at Sixth Street, the City of Griffin has closed off access at Fairmont and you will no longer be able to go straight on Blanton Street.

She asked for an update on Ms. Colvert's water situation.

Mr. Wilson advised that a contractor has been hired. They will start construction

tomorrow on Houston Street.

Commissioner Flowers-Taylor then asked if the CI goes through the purchasing process or do they do their own purchasing.

Mr. Wilson advised that all purchasing now goes through Terri Bass.

Commissioner Flowers-Taylor thanked everyone for the equipment authorized at the recreation centers.

**Raymond Ray**

He wished everyone a Happy July 4<sup>th</sup>, and asked everyone to be safe be careful enjoy the holiday.

He then remind the Commissioners that the Financial Campaign Disclosure Statements are due in July 1st.

**Bart Miller**

None.

**Rita Johnson**

Chairperson Johnson stated that on Saturday at 1:00 p.m. at UGA she will have the opportunity to honor Willie Thompson. Mr. Thompson is a native of Griffin, he is a Valedictorian from Morehouse College, he obtained a degree in Economics and a minor in Chinese Studies and he will be going to China in the near future.

She then wished everyone a Happy 4<sup>th</sup> of July.

**XII. CLOSED SESSION – None.**

**XIII. ADJOURNMENT**

***Motion/Second by Ray/Miller to adjourn the meeting at 7:17 p.m.  
Motion carried unanimously by all.***

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