

REGULAR MEETING

The Spalding County Board of Commissioner held their Regular Meeting in Room 108 in the Courthouse Annex, Monday, February 6, 2012 beginning at 6:00 p.m. with Commissioner Flowers-Taylor presiding. Commissioners Eddie Freeman, Samuel Gardner, Bob Gilreath and Raymond Ray were present. Also present were County Manager William P. Wilson, Jr., County Attorney Jim Fortune and Wendy Law to record the minutes. Ex-Officio, County Clerk Ricky L. Clark, Jr. was absent.

- I. **OPENING (CALL TO ORDER)** – Chairman, Gwen Flowers-Taylor
- II. **INVOCATION** – Commissioner Samuel Gardner
- III. **PLEDGE TO FLAG** – Commissioner Eddie Freeman
- IV. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION-**
 - a. **Presentation of the FY 2011 Comprehensive Financial Report (CAFR) by Miller G. Edwards IV, CPA of Mauldin & Jenkins, LLC.**

Miller G. Edwards IV presented the Board detailed information regarding the different sections of the audit. Mr. Edwards also complemented the Board, the management and the financial personnel of the County for a job well done.

- V. **PRESENTATIONS OF FINANCIAL STATEMENTS**
 - a. **Consider approval of Financial Statements for the six month period ended December 31, 2011.**

After question from Commissioner Ray, Ms. Garrison explained that the increase in SPLOST is possibly from revenues generated around the Christmas Holidays. Ms. Garrison also explained that we are on target for property tax collections. Further, Ms. Garrison explained that the \$18 million dollars in the operating account includes water, hotel/motel tax & fire.

Motion/Second by Freeman/Ray to approve the financial statements for the six month period ended December 31, 2011. Motion carried by all.

VI. **CITIZEN COMMENT**

Speakers must sign up prior to the meeting and provide their names, addresses and topic in which they will speak on. Speakers must direct all comments to the Board only. Speakers will be allotted three (3) minutes to speak on their chosen topics and relate to matters pertinent to the jurisdiction of the Board of the Commissioners. No questions will be asked by any of the commissioners during citizen comments. Outbursts from the audience will not be tolerated. Common courtesy and civility are expected at all times during the meeting.

None

VII. MINUTES –

Consider approval of Minutes of the following: January 23, 2012 Conservation Use Work Session; January 23, 2012 Extraordinary Session.

Motion/Second by Ray/Freeman to approve minutes of the following: January 23, 2012 Conservation Use Work Session; January 23, 2012 Extraordinary Session. Motion carried by all.

VIII. CONSENT AGENDA

IX. OLD BUSINESS

X. NEW BUSINESS

1. Conduct public hearing to consider the establishment of a street light district for Sun City Peachtree- Pod 31A

Motion/Second by Gardner/Freeman to conduct public hearing to consider the establishment of a street light district for Sun City Peachtree- Pod 31A. Motion carried by all.

None Present to Speak

Motion/Second by Ray/Gardner to adjourn public hearing. Motion carried by all.

2. Consider approval of street light district for Sun City Peachtree – Pod 31 A.

Motion/Second by Gardner/Freeman to approve street light district for Sun City Peachtree- Pod 31 A. Motion carried by all.

3. Consider approval of new 2012 Alcohol License- Retail Sales of Beer and Wine for Frankie Askew- FNA Convenience, LLC d/b/a Tony's One Stop located at 4275 Highway 19/41.

Mr. Wilson explained that the purpose of this new alcohol license request is for a change in ownership. Tony's One Stop is in compliance with all guidelines set for a new alcohol license.

Motion/Second by Gardner/Freeman to approve new 2012 Alcohol License- Retail Sales of Beer and Wine for Frankie Askew- FNA Convenience, LLC d/b/a Tony's One Stop located at 4275 Highway 19/41. Motion carried by all.

4. Consider approval of final plans for new Senior Center.

Tracy Moss of Manley, Spangler, Smith addressed the Board. Mr. Moss stated that the anticipated completion date is October 1, 2012. Mr. Moss further explained that DOT originally did not approve the traffic signal as proposed by the Board. This caused a total redesign of the senior center. After question from Chairman Flowers-Taylor, Mr. Moss explained that roads are an important factor due to the amount of seniors circulating around the building. Mr. Moss also explained that the final design was changed due to budgetary restraints.

Chairman Flowers-Taylor also questioned if this proposed plan met requirements for green space. Mr. Wilson advised that these plans not only meet the City's requirement but they exceed them. Landscaping, soil & storm water, parking etc. requirements also were met, explained Mr. Wilson.

At this point, Mr. Wilson distributed to all Board members & media final cost estimates for the new Senior Center. Mr. Moss explained the cost estimates to the Board.

After question from Chairman Flowers-Taylor, Mr. Wilson explained that DOT roadwork was included in the cost. Mr. Wilson further advised that DOT fees would be paid with transportation funds. Mr. Wilson stated that the County has applied for demolition permits with both the City & the State. County Staff is handling the demolition of the Cooks Building to offset cost. Mr. Wilson explained that as of today, there is approximately \$3.3 million in cash for payment of this project.

Mr. Freeman questioned when the anticipated closing date of the bid was. Mr. Wilson explained the procedure consisting of the ads being published once a week for five weeks.

Mr. Ray expressed concern that there was no contingency fund set up for the new Senior Center. Mr. Wilson stated that there is a capital projects fund with approximately \$350,000 in it. This fund can be used for any capital project.

After question from Chairman Flowers, Mr. Wilson explained that the City is working with the County on landfill cost. The Zipper Machine used by Public Works will grind up the parking lot and will be reused. Very minor landfill fees involved.

Commissioner Gilreath questioned future rentals for the current center. Mr. Wilson advised that Ruth Daniel with the Council of Aging wants to consolidate and use it for all of their offices. Louis Greene, Parks & Recreation Director explained that this would give the Council of Aging program room to expand.

Motion/Second by Ray/Gardner to approve final plans for new Senior Center. Motion carried bay all.

5. Consider approval of Golden Age Club request to use the motor coach for a 3 day trip to Washington D.C.

Mr. Wilson explained that any out of state travel must be approved by the Board. All incurred costs will be paid by those traveling on the bus.

Motion/Second by Gardner/Freeman to approve Golden Age Club request to use the motor coach for a 3 day trip to Washington, D.C. Motion carried by all.

6. Consider request of the Griffin-Spalding Chamber of Commerce for a letter stating that Spalding County has no objection to the State granting a one-day alcohol license for the 3rd Annual Business at the Tee fundraising Golf Tournament to be held on Monday, April 16, 2012.

Motion/Second by Gardner/Ray to approve request of the Griffin-Spalding Chamber of Commerce for a letter stating that Spalding County has no objection to the State granting one-day alcohol license for the 3rd Annual Business at the Tee fundraising Golf Tournament to be held on Monday, April 16, 2012. Motion carried by all.

7. Consider amending record retention policy for audio recordings to include electronic media.

Mr. Wilson explained that our current policy is only for cassette tapes. This new policy simply amends it to include electronic media. Mr. Wilson advised that staff is recommending a thirty (30) day retention policy, due to the size of each file and the memory it takes up; Zoning Attorney recommending one year.

Commissioner Ray questioned if there was a need for audio files or documented files. Mr. Wilson explained that once approved, the minutes are the official record.

Chairman Flowers-Taylor stated that her main concern was that the audio is a verbatim transcript of what was said. Mr. Wilson stated that the only official record is the minutes, not what the recording says.

Motion/Second by Freeman/Gardner to amend record retention policy for audio recordings to include electronic media. Motion carried by all. Audio recordings are to be kept for a period of one year following the approval of the written minutes.

8. Consider resolution authorizing the introduction of local legislation to provide for technology fees for State Court.

Mr. Wilson explained that these technology fees will be used to assist in funding computer hardware and software for the judicial system. Judge Esary has researched what other counties are doing a prepared the local legislation. Once approved by the Board notice of intent to introduce local legislation will be published in our legal organ.

RESOLUTION OF SPALDING COUNTY
TO INTRODUCE LOCAL LEGISLATION TO CREATE
A TECHNOLOGY FEE FOR STATE COURT

WHEREAS, the Spalding County State Court needs to acquire advanced technology for the proper operation of said Court, in both civil and criminal cases; and

WHEREAS, the cost of said technology is unfunded and a fee needs to be charged to purchase said technology;

NOW, THEREFORE, be it resolved by the County of Spalding that certain proposed local legislation authorizing and creating a technology fee for the State Court of Spalding County be transmitted to the local legislative delegation from Spalding County to the Georgia General Assembly, with recommendation for its introduction and passage as a local or special act.

FURTHER, BE IT RESOLVED, that the County shall cause to be published, as a legal advertisement, in the Griffin Daily News, the newspaper of general circulation within Spalding County in which Sheriff's advertisements are published, notice of intent to introduce local legislation, in the form and manner required by the pertinent laws of Georgia, and to furnish a copy thereof, as published, together with the Publisher's Affidavit, to the local legislative delegation.

IT IS SO RESOLVED, this _____ day of February, 2012.

COUNTY OF SPALDING

By: _____

Chairman

Attest: _____

Clerk

Motion/Second by Ray/Gardner to approve resolution authorizing the introduction of local legislation to provide for technology fees for State Court. Motion carried by all.

9. Consider resolution authorizing the introduction of local legislation to provide for technology fees for Magistrate Court.

Judge Cavanaugh was present to answer any questions the Board may have. Judge Cavanaugh also stated that Judge Simonton would like to add technology fees for Probate Court.

RESOLUTION OF SPALDING COUNTY
TO INTRODUCE LOCAL LEGISLATION TO CREATE
A TECHNOLOGY FEE FOR MAGISTRATE COURT

WHEREAS, the Spalding County Magistrate Court needs to acquire advanced technology for the proper operation of said Court, in both civil and criminal cases; and

WHEREAS, the cost of said technology is unfunded and a fee needs to be charged to purchase said technology;

NOW, THEREFORE, be it resolved by the County of Spalding that certain proposed local legislation authorizing and creating a technology fee for the Magistrate Court of Spalding County be transmitted to the local legislative delegation from Spalding County to the Georgia General Assembly, with recommendation for its introduction and passage as a local or special act.

FURTHER, BE IT RESOLVED, that the County shall cause to be published, as a legal advertisement, in the Griffin Daily News, the newspaper of general circulation within Spalding County in which Sheriff's advertisements are published, notice of intent to introduce local legislation, in the form and manner required by the pertinent

laws of Georgia, and to furnish a copy thereof, as published, together with the Publisher's Affidavit, to the local legislative delegation.

IT IS SO RESOLVED, this _____ day of February, 2012.

COUNTY OF SPALDING

By: _____

Chairman

Attest: _____

Clerk

RESOLUTION OF SPALDING COUNTY
TO INTRODUCE LOCAL LEGISLATION TO CREATE
A TECHNOLOGY FEE FOR PROBATE COURT

WHEREAS, the Spalding County Probate Court needs to acquire advanced technology for the proper operation of said Court in civil cases; and

WHEREAS, the cost of said technology is unfunded and a fee needs to be charged to purchase said technology;

NOW, THEREFORE, be it resolved by the County of Spalding that certain proposed local legislation authorizing and creating a technology fee for the Probate Court of Spalding County be transmitted to the local legislative delegation from Spalding County to the Georgia General Assembly, with recommendation for its introduction and passage as a local or special act.

FURTHER, BE IT RESOLVED, that the County shall cause to be published, as a legal advertisement, in the Griffin Daily News, the newspaper of general circulation within

Spalding County in which Sheriff's advertisements are published, notice of intent to introduce local legislation, in the form and manner required by the pertinent laws of Georgia, and to furnish a copy thereof, as published, together with the Publisher's Affidavit, to the local legislative delegation.

IT IS SO RESOLVED, this _____ day of February, 2012.

COUNTY OF SPALDING

By: _____

Chairman

Attest: _____

Clerk

Motion/Second by Gardner/Freeman to approve resolution authorizing the introduction of local legislation to provide for technology fees for Magistrate Court. Motion carried by all.

Motion/Second by Ray/Freeman to amend the agenda to add consideration of a resolution authorizing the introduction of local legislation to provide for technology fees for Probate Court. Motion carried by all.

Motion/Second by Ray/Flowers-Taylor to approve resolution authorizing the introduction of local legislation to provide for technology fees for Probate Court. Motion carried by all.

10. Consider bids for construction of the Highland Mill Lift Station Force main & Gravity Sewer and authorize Chairman to execute documents necessary for same.

Mr. Wilson explained that since this is a CDBG Grant the County owns the project. Mr. Wilson advised that after construction the Board should transfer ownership to the Water Authority. Mr. Wilson further explained that the bid conference for the Highland Mill Lift Station was held on January 31, 2012 and 5 bids were submitted. The low bid was from Davidson Hydrant & Utility Services. The low bid was \$371,971.50, which is much lower than the \$500,000 estimated for this project.

After question from Commissioner Ray, Mr. Wilson advised that the bid does include the cost of the lift station force main.

Motion/Second by Ray/Freeman to approve low bid by Davidson Hydrant & Utility Services for construction of the Highland Mill Lift Station Force main & Gravity Sewer and authorize Chairman to execute documents necessary for same. Motion carried by all.

XI. REPORT OF COUNTY MANAGER

- The Board of Commissioners approved the County Wide animal restraint at their January 23, 2012 meeting. The ordinance will go into effect April 23, 2012.
- The Board of Commissioners retreat is scheduled for February 18, 2012 at the Spalding County Senior Center commencing at 8:30 a.m.
- Fire Department enrolled in Homeland Security Program at UGA Griffin Campus. Mr. Wilson commended UGA for their different program offerings.
- Bids for Mass Notification System will be accepted February 28th. Final bid award will be in April. Pre-application for three early warning sirens (City of Sunny Side, L.B. Norton Fire Station & Blalock Fire Station) was approved and now making final application for consideration by GEMA/FEMA. Award will be later this year.
- Accepting bids for three stray cows housed at Animal Control.
- Mr. Wilson advised the Board that he would like to begin demolition this week for the Old Cooks Building. Staff would like to orchestrate some form of ceremony possibly with Jo Ellis on track hoe to take down first wall.
- Parliament Place, subdivision off of 155, a gated community has made a request to have the street lights turned back on. Lights were turned off when the bank foreclosed on the property and homes. Homes now occupied and homeowners want street lights turned on again. Will work with CGEMC and Tax Commissioner on proper billing.
- GDOT to host a Public Information Open House on February 7, 2012, 5:00-7:00PM at the Courthouse Annex Meeting Room 108 on the proposed roundabout at the SR 16 & Old SR 85/Hollonville Rd. intersection.
- Wendy Law, Mike Windham & Ricky Clark are all attending the 2012 Griffin-Spalding County Leadership class.
- Starting a business workshop on April 24 from 9:00am-12:00pm at the Welcome Center sponsored by the Chamber of Commerce.
- Spalding County Parks & Recreation hosted a valentine dance with over 300 attendees. All proceeds from the dance benefitted the Spalding Senior Games.
- City/County/Board of Education workshop to be held on February 14 from 11:30am-1:00pm in Annex Meeting Room 108 to get an update on the reval, tax digest and appeals.

XII. REPORT OF COMMISSIONERS

Freeman- Requested staff to look at provision of internet service on the west side of the County. Mr. Wilson advised he would call Comcast and other providers.

Gardner- Mr. Gardner spoke in reference to a community meeting held in Sun City. Mr. Gardner elaborated on how well the meeting went and how receptive the community residents were. Mr. Gardner advised the residents

would like to have the County look at raising the speed limit on Jordan Hill Rd. Mr. Wilson advised that a Commissioner Request form has been completed asking for review of their request.

Gilreath- Mr. Gilreath commended the Spalding County Fire Department in their professional efforts assisting with the fire at Safehouse Coffee.

Ray- Advised that the Kiwanis pancake day and Futral Rd 5k Run are both this weekend. Mr. Ray advised that GSP has reduced vehicle gasoline allowances to \$500 per vehicle per month which greatly hinders their ability to perform in their role as State Officer. Coweta County has provided supplemental funding, one hundred gallons of gas per month per vehicle. Mr. Ray advised the Board that if they would like to provide the same type of funding, to contact him via phone. Mr. Ray also advised the loss of Mr. Roger Dix, a longtime employee of the Sheriff's Department.

Flowers-Taylor- Requested Community Development Director, Chad Jacobs, to check to see why there are no lights on Bleachery Street. Mrs. Flowers-Taylor also advised that Mr. Wilbur Bailey a 24 year member of the Park & Recreation Advisory Board recently passed. Mr. Wilson stated that visitation is tonight and the funeral services, conducted by Connor-Westbury will be held on tomorrow at 11:00 a.m.

XIII. CLOSED SESSION –NONE

XIV. ADJOURNMENT

Motion/Second by Gardner/Freeman to adjourn at 7:47 p.m. Motion carried by all.

_____	_____
Chairman	County Manager
:.....:	