

## MINUTES

The Spalding County Board of Commissioners held their Extraordinary Session in Room 108 in the Courthouse Annex, Monday, August 19, 2013, beginning at 6:00 p.m. with Chairman Gwen Flowers-Taylor presiding. Commissioners Raymond Ray, Rita Johnson, Samuel Gardner and Bart Miller were present. Also present were County Manager William P. Wilson Jr., Attorney Jim Fortune and County Clerk, Ex-Officio Ricky L. Clark Jr. to record the minutes.

- I. **OPENING (CALL TO ORDER) – Chairman, Gwen Flowers-Taylor**
- II. **INVOCATION – led by Pastor Grady Caldwell, New Mercy Baptist Church**
- III. **PLEDGE TO FLAG – led by Commissioner Raymond Ray**
- IV. **PRESENTATIONS/PROCLAMATIONS –**

1. Presentation from Clyde Forbes regarding the Hopeville Boys Center, Inc. Mentoring Program.

Clyde Forbes stated that the Hopeville Boys Clinic has been in operation for the past five years. Since inception, the program has attracted over 50 young men. Mr. Forbes stated that the purpose of his presentation was to let the Board know they his program is busy working in the community. In addition to working in the community, his program also reaches out to school students teaching them skills on how to become productive and to afford them a positive environment for change.

2. Presentation from W. Theodore Harris in reference to submittal of a Letter of Intent to the Transdisciplinary Collaborative Center at Morehouse.

W. Theodore Harris stated that he is the Program Director for the Griffin-Spalding Re-Entry Program and Principal Investigator for the Health Disparities Research Project at New Mercy Baptist Church. Mr. Harris stated that the purpose of his presentation was to request a letter of support from the Spalding County Board of Commissioners for a research project in which seeks to inform public and policy decisions in eliminating health disparities. Mr. Harris stated that the Re-Entry Task Force was formed by several members of the Collaborative and have been researching ways to improve public safety by helping ex-offenders remain in the community as good citizens. During the last four years, the Task Force has gained an understanding of the needs faced in our community, noted Mr. Harris. It was through collaborative efforts that a plan was created to allow re-entry for these ex-offenders. Mr. Harris stated that in July of this year, the Transdisciplinary Center at Morehouse College approached the Task Force to see if there was interest to apply for a research grant. The purpose of this grant is to enhance policy decisions through innovative research and scientific explorations to help health disparities. The goal is to improve outcomes for everyone in Spalding County, increase public safety and reduce recidivism for everyone living in Spalding County. In closing, Mr. Harris stated that the pilot project will help identify and answer six important questions: (1) what health care needs do ex-offenders have; (2) are these medical and/or mental health needs being met; (3) if so, by whom; (4) if not, what barriers are preventing ex-offenders from having their medical and/or mental health needs met; (5) how do these unmet medical and mental health needs affect the larger community; and, (6) what role does the health of ex-offenders play in their success or lack of success at reintegrating back into their communities?

***Board consensus to authorize the Chairman to execute a letter of support as requested by W. Theodore Harris.***

- V. **PRESENTATIONS OF FINANCIAL STATEMENTS-**

1. Consider approval of Financial Statements for the one month period ended July 31, 2013.

Jinna Garrison, Administrative Services Director stated that beginning in July the SPLOST sales tax that the county receives will begin going into the debt service fund to pay for the fiscal year.

Hearing no questions from the Board, Mr. Wilson presented Ms. Garrison with the county's 12<sup>th</sup> consecutive year plaque for Excellence in Financial Reporting.

***Motion/Second by Gardner/Ray to approve Financial Statements for the one month period ended July 31, 2013. Motion carried unanimously.***

## **VI. CITIZEN COMMENT**

Speakers must sign up prior to the meeting and provide their names, addresses and topic in which they will speak on. Speakers must direct all comments to the Board only. Speakers will be allotted three (3) minutes to speak on their chosen topics and relate to matters pertinent to the jurisdiction of the Board of the Commissioners. No questions will be asked by any of the commissioners during citizen comments. Outbursts from the audience will not be tolerated. Common courtesy and civility are expected at all times during the meeting.

### **Betty Landers- 189 Kennedy Road Griffin, Georgia**

Mrs. Landers stated that she has several questions for Chairman Flowers-Taylor: (1) Did she make the comment that none of her constituents were opposed to the airport; (2) what was her basis of giving this incorrect information. Mrs. Landers stated that she has called Chairman Flower-Taylor and has not received a returned phone call. ***Chairman Flowers-Taylor advised Mrs. Landers that she would speak with her after the meeting.***

### **Bobby Peurifoy- 917 South McDonough Road Griffin, Georgia**

Mr. Peurifoy spoke in opposition of the airport stating that it gives a whole new meaning to the term "political football." Mr. Peurifoy stated that he has been around this community for over 40 years and the City of Griffin has been trying to get rid of the airport for that long. Mr. Peurifoy stated that JoAnne Todd, the Hillandale subdivision and others in the area of the current airport would like it moved because of air pollution, noises and all other negatives that go with an airport. Citizens in the eastern part of the county certainly don't want the airport, stated Mr. Puerifoy. Mr. Puerifoy also stated that the County Commissioners are fostering the airport only because of the City Commissioners wishes. In closing, Mr. Puerifoy urged the Commission to place this issue on a ballot and let the citizen's voice be heard, similar to what was done for the creation of fire departments in 1978.

## **VII. MINUTES –**

1. Consider approval of Minutes of the following meetings: August 5, 2013 Regular Meeting; August 5, 2013 Executive Session.

***Motion/Second by Ray/Miller to approve aforementioned minutes. Motion carried unanimously by all.***

## **VIII. CONSENT AGENDA –**

1. Consider approval, on second reading, an ordinance amending the Code of Spalding County, Part VII, Chapter 1, Section 7-1002, relating to speed limits on specific County Roads, by adding Brentwood Drive from Carver Road to the Dead End & Brentwood Circle from Brentwood Drive to the Dead End to be posted as 25 mph.

### **SPALDING COUNTY, GEORGIA TRAFFIC REGULATION ORDINANCE ORDINANCE NO. 2013-09**

**TO AMEND THE MOTOR VEHICLES AND TRAFFIC CODE OF SPALDING COUNTY, GEORGIA, SO AS TO PROVIDE FOR POSTED SPEED LIMIT ON BRENTWOOD DRIVE FROM CARVER ROAD TO THE DEAD END & BRENTWOOD CIRCLE FROM BRENTWOOD DRIVE TO THE DEAD END, AND AN EFFECTIVE DATE.**

BE IT RESOLVED AND ORDAINED, by the Board of Commissioners of Spalding County, Georgia, as the governing authority of said County, as follows:

**Section 1.** That the Code of Spalding County, Georgia, be amended in Part VII, Chapter 1, Section 7-1002, relating to speed limits on specific County Roads, by adding Brentwood Drive from Carver Road to the Dead End, .10 Miles, 25 MPH & Brentwood Circle from Brentwood Drive to the Dead End, .05 Miles, 25MPH as follows:

“Brentwood Drive” End miles per hour	From Carver Road to the Dead Zoned 25
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“Brentwood Circle” Dead End	From Brentwood Drive to the Zoned 25 miles per hour
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**Section 3.** That the within ordinance shall be and become effective immediately upon its adoption on two presentations, as provided by Section 2-1005 of the Code of Spalding County, Georgia, and upon erection of speed limit signs as designated herein.

**Section 4.** All ordinances and parts of ordinances in conflict herewith are repealed.

***Motion/Second by Gardner/Miller to approve, on second reading, an ordinance amending the Code of Spalding County, Part VII, Chapter 1, Section 7-1002, relating to speed limits on specific County Roads, by adding Brentwood Drive from Carver Road to the Dead End & Brentwood Circle from Brentwood Drive to the Dead End to be posted at 25mp***

**IX. OLD BUSINESS –**

1. Consider District 1 appointments to the Ethics Review Board.

***Motion/Second by Gardner/Ray to lift from the table District 1 appointments to the Ethics Review Board. Motion unanimously carried by all.***

***Chairman Flowers-Taylor appointed A.C. Johnson & John Cecil and has one remaining seat to fill.***

**X. NEW BUSINESS -**

1. Consider approval of final plat for S/D #05-09: Rocky Creek Estates Subdivision (minor subdivision) located off Boynton Road and Rocky Creek Road (65.371 acres located in Land Lot(s) 171 and 172 of the 3<sup>rd</sup> Land District) – VJA, LLC, Owner.

Mr. Jacobs, Community Development noted that this final plat is for the Rocky Creek Estates Subdivision. Furthermore, Mr. Jacobs noted that Rocky Creek Subdivision was originally approved in 2005 consisting of 33 lots (with 9 flag lots). The current owner of lots 1-16 is re-subdividing the 16 lots into 5 lots eliminating 4 of the 9 flag lots. Mr. Jacobs noted that the applicant meets platting requirements and all necessary departments have reviewed and approved this request.

After questioning from Chairman Flowers-Taylor regarding the dimension of the lots, Mr. Jacobs advised that the lots run from 8 to 30 acres.

***Motion/Second by Gardner/Ray to approve final plat for S/D #05-09: Rocky Creek Estates Subdivision (minor subdivision) located off Boynton Road and Rocky Creek Road (65.371 acres located in Land***

**Lot(s) 171 and 172 of the 3<sup>rd</sup> Land District) – VJA, LLC, Owner. Motion carried unanimously by all.**

2. Consider request of the Humane Society for a letter stating that Spalding County has no objection to the State granting a one-day alcohol license for the Society's Annual Chili Cook-Off to be held on October 26, 2013 at the Pavilion on Aerodrome Way.

Mr. Wilson stated that this is an annual chili cookout hosted by the Humane Society. The Humane Society will have authorized license distributor on premises. Since the county does not issue one day permits, the applicant has to submit an authorization letter from the County. Furthermore, Mr. Wilson stated that this is a good fundraiser for the Humane Society and encouraged all to attend.

**Motion/Second by Ray/Johnson to approve submittal of a letter for the Human Society stating that Spalding County has objection to the State granting a one-day alcohol license for the Society's Annual Chili Cook-Off to be held on October 26, 2013 at the Pavilion on Aerodrome Way. Motion carried unanimously by all.**

3. Consider approval of an amplification permit #13-11 as requested by Henry Warren for a Horse Riding & Music Event to be held on September 28, 2013 beginning at 8:00 a.m. and ending at 12:01 a.m. Event will be held at 680 S. McDonough Road.

**Motion/Second by Ray/Gardner to approve an amplification permit #13-11 as requested by Henry Warren for a Horse Riding & Music Event to be held on September 28, 2013 beginning at 8:00 a.m. and ending at 12:01 a.m. Event will be held at 680 S. McDonough Road. Motion carried unanimously by all.**

4. Conduct Public Hearing for the 2013 Capital Improvements Element (CIE) and Short Term Work Program (STWP).

**Motion/Second by Gardner/Ray to convene Public Hearing for the 2013 Capital Improvements Element (CIE) and Short Term Work Program (STWP). Motion carried unanimously by all.**

**None Present to Speak**

**Motion/Second by Gardner/Ray to adjourn Public Hearing for the 2013 Capital Improvements Element (CIE) and Short Term Work Program (STWP). Motion carried unanimously by all.**

5. Consider approval of Resolution #2013-08 authorizing transmittal to Three Rivers Regional Commission of the 2013 Capital Improvements Element (CIE) and Short Term Work Program (STWP) and incorporation of these changes into the Spalding County 2025 Comprehensive Plan.

Chairman Flowers-Taylor questioned why was it necessary for us to put items into the CIE & STWP if they have already been completed. Mr. Jacobs noted that they like to see where we have started out and completed, this shows progression.

Chairman Flowers-Taylor also questioned the length of time required. Mr. Jacobs stated that there is a method where projects are due because of funding deadlines. Furthermore, Mr. Jacobs noted that staff intention is to plan the projects within a window in order to ensure completion.

Chairman Flowers-Taylor stated that the way the information is presented is extremely confusing. She stated that current projects on the list are not relevant because we have either done them or completed them.

### **Resolution No. 2013-08**

#### **TRANSMITTAL RESOLUTION**

WHEREAS, Spalding County has prepared an annual update to Capital Improvements Element and Short Term Work Program; and

WHEREAS, the annual update of the Capital Improvements Element and Short Term Work Program was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989,

and a Public Hearing was held on August 19, 2013 at the Spalding County Annex, Room 108, 119 East Solomon Street, Griffin, Georgia.

BE IT THEREFORE RESOLVED, that the Spalding County Board of Commissioners does hereby submit the annual update of the Capital Improvements Element and Short Term Work Program covering the five-year period 2013-2017 to the Three Rivers Regional Development Center for Regional review, as per the requirements of the Georgia Planning Act of 1989.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_.

BY:

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ATTEST:

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***Motion/Second by Gardner/Ray to approve Resolution #2013-08 authorizing transmittal to Three Rivers Regional Commission of the 2013 Capital Improvement Element (CIE) and Short Term Work Program (STWP) and incorporation of these changes into the Spalding County 2025 Comprehensive Plan. Motion carried unanimously by all.***

6. Consider bids and authorize contract for 27.39 miles of resurfacing on twenty-two (22) county roads.

Mr. Wilson stated that this resurfacing project includes the 2008 LARP project. Mr. Wilson noted that in 2008, the County bid out the LARP and the state provided \$340,000 toward the LARP. Bids came in around \$650,000 to \$700,000. In 2008, the county did not have the funds to match the difference between what the state had provided and the difference. In 2009, the county changed the way we submitted our LARP and asked the state to LET our contract.

Mr. Wilson noted that we have since bid out this project and the low bid of \$2,394,823.90 was submitted by C.W. Matthews. Blunt Construction, another bidder, advised that they could not guaranteed completion within 180 days.

Chairman Flowers-Taylor questioned how could only have two organizations to bid and their bids are only \$30 dollars apart. Mr. Wilson stated that C.W. Matthews is a much larger construction company. Furthermore, Mr. Wilson stated that C.W. Matthews also won the bid with the City of Griffin for the North Hill Street Corridor.

Chairman Flowers-Taylor questioned if the county would have to do the patching and how much will this cost. Mr. Wilson stated that the county will do the patching and it will be funded out of the general fund. This usually costs around \$35,000, noted Mr. Wilson.

Commissioner Gardner stated that we only have one or two patching crews who are getting the roads ready for resurfacing. Commissioner Gardner stated that he would like to see a list go out to the media and the public to let them know that we are actively working with a limited number of crews to get the roads ready for resurfacing.

Commissioner Miller commended Public Works for all of their work on Carver Road.

***Motion/Second by Ray/Gardner to approve low bid in the amount of \$2,394,823.90 as submitted by C.W. Matthews for 27.39 miles of resurfacing on twenty-two county roads. Motion carried unanimously by all.***

7. Consider approval of County Policy for the Naming of Facilities and Erecting Plaques, Monuments, Major Markers and Artwork.

Mr. Wilson stated that when the idea first surfaced regarding naming the new Senior Center after the passing of Parks & Recreation Director Louis Greene, the Board directed him to review & find naming policy utilized by other jurisdictions and present them to the board. Mr. Wilson stated that the policy, as presented to the board today, was provided by Putnam County. After submittal to the commission, Mr. Wilson noted that there were a couple of comments provided. One comment was made about the length of time between naming the building and the time the person was deceased. Currently, the policy calls for two (2) years; two years after separation or death. Currently five (5) of our fire stations are named after people: Gary Reid Station (former County Commissioner), LB Norton (listed in the contract for purchase of the property that the station must be name after LB Norton), Woodruff (family donated land), CH Sanders (first Fire Chief), and Akins.

Commissioner Gardner stated that he thinks the policy is a great tool and noted that it forces thought and consideration into the naming of a building in lieu of irrational thought. Commissioner Gardner commented that he also likes that the policy calls for a committee recommendation.

Commissioner Ray stated that the policy is fair and consistent and provides for a better community approach.

Chairman Flowers-Taylor commented that she doesn't think it needs to be two years after someone's separation or retirement. She thinks that one year is sufficient. Chairman Flowers-Taylor also stated that she does not understand "extraordinary justification" as referenced in the policy. Chairman Flowers-Taylor stated that this language allows subjectivity in interpretation.

Commissioner Miller questioned who would be responsible for the plaque. Chairman Flowers-Taylor stated that certainly if someone makes a donation, the county can purchase the plaque. Mr. Wilson stated that it was less than \$75 dollars for the purchase of the plaque for the library in the Senior Center. Commissioner Ray stated that the process is administrative and the County can pay.

## 1. **Policy Statement**

- Provides guidelines on naming facilities, buildings, and other areas of County properties and on requests to erect plaques, monuments, major markers, and artwork. Establishes a process of reviewing naming proposals and requests to erect plaques, monuments, major markers, and artwork and to make recommendations to the Board of Commissioners.
- Provides that all request be fully funded before an application process can begin.

## 2. **Reason for Guidelines**

- To establish and maintain standard procedures for consideration of naming opportunities that reflect the County's values and have the potential to affect Spalding County's public image. To establish a consultation process to provide the benefit of the collective institutional memory and a broad county perspective with regard to naming activities. To ensure conformity with County's design preferences.

I. **Naming of Facilities and Buildings**

- A. **Policy Administration:** For administration of this policy, the final decision on naming all County lands and facilities rests with the Board of Commissioners. The County Manager is advisory and reports, to the Board of Commissioners. The County Manager advises the Board on naming all County lands and facilities, including individual parts therein (e.g., spaces or structures inside buildings; specific pieces of land and streets and roads).
- B. **Advisory Committee on Naming Land and Facilities:** The Board of Commissioners can appoint the members of an Advisory Committee (if so chosen) with representation as follows:
1. The Committee is comprised of five (5) members as follows:
    - i. One member from each commission district
    - ii. County Manager-ex officio
  2. Upon appointment of new committee members, the Board of Commissioners will provide the County Manager with names of the committee members.
- C. **Definition of Facilities:** The term "facilities" shall include, but not be limited to, any County building, structure, room, classroom or space within a facility, plaza, open space, thoroughfare, landscaped area, or other physical improvements or natural features of the county or other property under the administrative control of the county.
- D. **Discussions with Potential Donors:** Discussions with potential donors regarding naming opportunities should be conducted only by County Manager. No discussions shall occur without prior consultation with the appropriate administrative units.
- E. **Records:** The County Clerk shall maintain an official list of all requests and approved proposals for namings.
- F. **Renaming:** The naming of a building or facility is effective for the useful life of the building or facility so long as it is used for the purpose for which it was used at the time of the gift. At the end of the useful life of the building or facility and/or the cessation of the use in effect at the time of the gift, Spalding County may rename the building or facility. In the event of a renaming under these circumstances, appropriate recognition of earlier donors and honorees shall be included in or adjacent to the replacement or redeveloped building or facility. The same policy applies to spaces named inside or outside of county facilities. Under extraordinary circumstances when the continued use of the name would compromise the public trust and reflect adversely upon the county, Spalding County reserves the right to rename the building or facility.

G. **Procedures:** Naming Opportunities (with donor identified or not) are to be evaluated by the Board of Commissioners. The Commissioners will consider each naming opportunity in careful deliberations and act on each in a timely manner.

- Any interested party associated with the County may submit a naming opportunity.
- To be considered by the Board of Commissioners, the naming opportunity must be endorsed by the Advisory Committee, the Chairman of the Board of Commissioners and/or District Commissioners whose area is involved and/or impacted.
- Action (approval or disapproval) by the Board of Commissioners of the naming opportunity will be forwarded in writing with the appropriate supporting information to the Chairman for his/her endorsement.
- The Chairman shall transmit the naming opportunity and all related materials, along with his/her opinion on such, to the applicant.

1. **Naming Donations (with Personal, Corporate, or Foundation Donations):** Proposals for naming of major buildings and other facilities may be made in connection with significant personal, corporate, or foundation donations to the County to honor citizens or others. Such proposals must be made in consultation with the Board of Commissioners or designee. These gifts are designed to be spent in full for the purposes as agreed to by the county and the benefactor. A new building or facility (or major renovation of an existing facility) or room, or other section of a building may be named by a donor who contributes significantly toward the project expenses. The size, design, and wording of plaques, signs or markers that acknowledge benefactor contributions and express Spalding County's appreciation shall conform to the Board of Commissioner's design standards. A plaque will be purchased by the County should the donor remit 25% of the total county commitment.

- a. **New Facility:** Typically, a gift representing 25% of the total commitment of costs as established by the Board of Commissioner's office is required for a new facility to be named for or by a donor.
- b. **Areas Within a Facility (classrooms, reading rooms, offices, etc.):** Typically, 25% of the estimated costs of the specific area being named or given or market value as recommended by Board of Commissioner's is required for areas within a facility to be named or given. In order for the Board of Commissioner's to secure efficient and timely gifts, a list of areas within a facility can be submitted upon request by the Board of Commissioners.
- c. **Renovation of Existing Facility:** Typically, a gift representing 25% of the total county commitment of renovation costs as established by the Board of Commissioner's office is required for an existing facility to be named for or by a donor.

- d. **Existing Facility (Not Requiring Renovations):** Same gift guidelines as above for a New Facility. However, for facilities that are more than five (5) years old, the minimum naming level will be determined on a case-by-case basis.
2. **Naming without Donations:** A proposal may be made on the earlier of the following: (1) one year after retirement or other separation from the county service or from elected or appointed office; or (1) one years after the person's death, if the person had not yet retired or otherwise separated from the County.

Proposals must outline the standards which guided the naming request and shall include careful reflection upon the achievements of the individual. All such naming proposals must be made in consultation with the County Manager. No commitment for naming shall be made prior to approval by the Board of Commissioners.

Proposed honorees shall have achieved distinction in one or more of the following ways:

- a. While serving the County in an academic capacity, the individual has demonstrated high scholarly distinction and has earned a national or international reputation and has helped the county to grow in reputation.
- b. While serving the county in an administrative capacity, the individual has rendered distinguished service which warrants recognition of the individual's exceptional contributions to the welfare of the county.
- c. The individual has contributed in truly exceptional ways to the public good or to the welfare of the institution or achieved such unique distinction as to warrant recognition.

#### IV. **Naming Guidelines:**

1. **County buildings** will be named for those individuals and organizations who have served the county in an official capacity.
2. **Buildings used for non-government** activities will be named for persons and organizations who have provided significant service to the county, preferably in the employ of county in that activity to which the building is devoted.
3. Streets and roads will be named for persons with long and eminent service to County, whether they are citizens or staff.
4. All other proposed uses of names shall be at the discretion of the Board of Commissioners.
5. Specific financial gifts may be accepted for facilities in each of the above categories. Provided current gift guidelines are met, facilities in the above categories may be named for any donor or person designated by the donor. The actual name, as it is to

appear on the building, and the full proposal will come before the County Manager before it is submitted to the Board of Commissioners.

6. Except in unusual cases and upon approval of the Board of Commissioners, only one (1) building, land or facility, shall be named for a single individual or organization.

V. **Erecting Plaques, Monuments, and Major Markers**

- A. **Policy Administration:** The County Manager or Advisory Committee, in consultation with the office of Board of Commissioners, is responsible to review all requests for plaques, monuments, and major markers for all county property.
- B. **Design Standards:** Any proposals for new plaques, monuments, or major markers must conform to County policy and design standards related to county signage and graphics.
- C. **Definitions:** A plaque is a permanent significant fixture affixed to a base, indoor or outdoor building surface or other object. Monuments or memorials can be either permanent pieces of public outdoor art, sculpture, likenesses, landscape enhancements, or other civic improvements whose primary purpose is to honor a person, group, event or other significant contribution to the county. Some examples are a plaque, tree, bust, sculpture, likeness, statuary or fountain, a landscape feature such as a garden or grove, or a building or similar architectural feature. Major markers include signage requested by others, which departs from the established county signage standards.
- D. **Commemorative Trees, Shrubs, or Other Plantings, and Objects:** Memorial or honorific gifts of trees, shrubs or other plantings in most cases cannot be signified by individual plaques or markers. All gifts must be approved by the Board of Commissioners. More information on the county's Commemorative and Memorial Tree Program is available by contacting the office of the County Manager.
- E. **Miscellaneous, Smaller Items:** Bricks, benches, and similar items consuming little, if any, square footage may carry donor or honorary names with the approval of the County Manager. All external designs and namings of this nature shall be reviewed and approved by the County Manager.
- F. **Records:** The County Clerk shall maintain an official list of all requests and approved proposals for plaques, monuments, and major markers.

VI. **Artwork and Portraits Recommendation to the Board of Commissioners**

**Citizen Proposals for Outdoor Sculptures:** Each specific proposal from a citizen to use an area at the County to install outdoor sculptures shall be presented to the County Manager. This Board of Commissioners has final approval of the site of the sculpture.

- . **Works of Art by Citizens:** Contributions of works of art (temporary or permanent) by must be approved by the County Manager.

**A. Gifts of Art Work**

1. **Commissioning of an Artist:** Gifts of art work to the county that involves commissioning of an artist for a work which is not in existence at the time of proposing the gift shall be handled according to procedures established. One artist may be proposed by the donating group; at least two others will be proposed by the County. The decision of the Board of Commissioners is final.
2. **Donor Gift of Commissioned Artwork:** If an outstanding artist is commissioned by a donor who wishes to donate the artwork to the Board of Commissioners, the donor must consult with the County Manager. In these instances, the County Manager shall also consult with the Board of Commissioners. Donors will be asked to provide curating costs required for maintenance and repairs.
3. **Donor's Outright Gift of Artwork:** If a donor wishes to donate an outright gift of artwork to the county, the donor must consult with the County Manager and Board of Commissioners.

**B. Portraits**

1. Portraits without a donation should be submitted to the County Manager and Board of Commissioners for approval.
2. Portraits with a donation and a naming request for a facility shall be submitted to the County Manager and Board of Commissions for approval.

***Motion/Second by Ray/Gardner to approve County Policy for the Naming of Facilities and Erecting Plaques, Monuments, Major Markers and Artwork with the following changes:***

- ***Under Paragraph 2 (Naming without Donations) Delete the first sentence in its entirety.***
- ***Under Paragraph 2: A proposal may be made on the earlier of the following: (1) one year after retirement or other separation from the county service or from elected or appointed office; or (1) year after the person's death, if the person had not yet retired or otherwise separated from the County.***

- ***A plaque will be purchased by the County should the donor remit 25% of the total county commitment.***

***Motion carried by a vote of 4-1 with Chairman Flowers-Taylor opposing.***

8. Commissioner Ray would like to discuss establishing a vehicle use policy.

Mr. Wilson stated that at the last meeting he provided the commission with an understanding of the Board's decisions in 2009 & 2010 regarding take home vehicles. There was not an official county policy nor did it effect elected officials. Mr. Wilson advised that the proposed vehicle use policy was provided by Bulloch County.

Commissioner Ray stated that the utilization of county vehicles has been a topic of concern for quite some time. He feels it would be better if the board established a policy for all of our vehicles and employees and would also be used as a recommendation for elected officials. Commissioner Ray stated that the proposed policy is very specific and breaks down the different categories of vehicles and how they are used.

Mr. Wilson recommended establishing a date for a workshop to discuss the proposed policy.

Commissioner Gardner stated that he felt the proposed policy was very detailed and covered all of his concerns.

Chairman Flowers-Taylor stated that the board made a county wide decision that no one should be allowed to take home vehicles. Mr. Wilson stated that when this decision was made there was not an 800 Mhz department. When this position was created, the employee was allowed to take their vehicle home. In response to Chairman Flowers-Taylor question, Mr. Wilson stated that take home vehicles were discontinued for the Public Works Director, Assistant Public Works Director, Parks & Recreation Director, Parks Superintendent, Water Superintendent, Construction & Maintenance Director, Construction & Maintenance Sr. Technician, Code Enforcement Officers & the Deputy Warden. The only take home vehicles allowed were the Fire Chief, Assistant Fire Chief, Fire Marshal, Warden, Coroner & the Sheriff's Department fleet.

Chairman Flowers-Taylor stated that she doesn't think it's worth the board making a humongous deal over the fact that one person over the group has a take home vehicle. The question is, is it necessary to have a policy to stream our costs. If so, the policy needs to be indicative of the cost savings.

Commissioner Johnson also questioned the financial reason behind this policy. Mr. Wilson explained that savings from discontinued vehicles was minor compared to the amount of ruckus. If the policy is just going to be utilized for the departments under the county managers purview, then these numbers are minor compared to the amount of vehicles the sheriff has.

Chairman Flowers-Taylor questioned why go through this rigorous process if the county is not going to generate a cost savings. If the sheriff has 35 people that drive to Thomaston, what is the savings, noted Chairman Flowers-Taylor. In addition, Chairman Flowers-Taylor stated that she doesn't feel we should provide employees transportation to get to work.

Mr. Wilson stated that it is necessary for some departments to have take-home vehicles due to emergency unforeseen situations.

In response to questioning from Commissioner Johnson in reference to the personal usage of the vehicle, Mr. Wilson explained that Mr. Windham (800 Mhz) is taxed on the value of his vehicle. So he pays for his community. This taxation is applicable to Mr. Windham and a maintenance person at the Sheriff's Department.

Commissioner Ray stated that the Board has questioned provisions over the last couple of years and this policy would clarify those concerns and would identify other areas.

Chairman Flowers-Taylor stated that it would be in the best interest of the Board to review the policy to streamline what the Board's wishes are for this policy.

***Board Consensus to authorize staff to develop a draft vehicle use policy and have a workshop to review.***

9. Consider declaring surplus and authorize transfer to the Prosecuting Attorney's General Council one (1) vehicle used by the District Attorney's Office.

Mr. Wilson stated that Spalding County has an accident review committee that analyzes each accident reported each month and makes recommendations for policy changes, disciplinary actions, procedural changes etc. to the Department Head or Elected Official. The committee met this month and reviewed the circumstances of the incident involving a County owned and insured vehicle issue to the DA's office that was involved in an accident. In an effort to have a consistent and equitable policy with regards to vehicular accidents, the recommendation of the committee is for the County to transfer ownership of the 2001 Ford Crown Victoria to the District Attorney's Office and remove the vehicle from our inventory and insurance policy. The District Attorney is not a legal entity that is capable of owning property so all of their cars are titled to and insured by the Prosecuting Attorney's Council. Should the Board approve, the vehicle will be transferred for a nominal fee of \$1.00.

***Motion/Second by Ray/Miller to approve declaring surplus and authorize transfer to the Prosecuting Attorney's General Council one (1) vehicle used by the District Attorney's Office.***

10. Presentation of Parks & Recreation Advisory Commission's recommended projects for inclusion in a 2014 SPLOST project list.

Mr. Wilson presented the following list as provided by the Parks & Recreation Advisory Commission:

PARKS AND RECREATION ADVISORY COMMISSION PRELIMINARY SPLOST PRIORTIES 08/12/13				
ITEM	CURRENT PRIORITY	NEW PRIORITY	COST ESTIMATE	ANNUAL OPERATING EXPENSE ESTIMATE
PURCHASE LAND CONSTRUCT YOUTH/ADULT SOFTBALL & FOOTBALL	1		11,000,000	\$495,000
BUILD RECREATION CENTER 44,000 SQ.FT. (WTOP)	2		\$10,000,000 +\$1,000,000 (PARKING)	\$750,000
CONSTRUCT SPLASH, SPRAY POOL AT FAIRMONT	3		550,000	
LIGHT SOCCER FIELD #S 2, 4, 6, 7 (WTOP)	4		\$410,000	Maint- \$0 Utilities ?
FENCE INSTALLATION AROUND SOCCER (WTOP)	5		\$150,000	
REPLACE SOCCER PLAYGROUND (WTOP)	6		\$150,000	
EXPAND BATHROOMS AT PLAYGROUND AND PAVILIONS (WTOP)	7		\$500,000	
REPLACE PLAYGROUND & PAVILION AT FAIRMONT	8		\$500,000	
EXPAND FIELD 3 AT AMUBCS	9		\$250,000	
CONSTRUCT TWEEN AND TOT PLAYGROUND AT AIRPORT ROAD	10		\$350,000	
ADD RESTROOM & PAVILION AT THOMASTON MILL VILLAGE	11		\$250,000	

Commissioner Miller questioned if the playgrounds would be paid for out of the general fund. Mr. Wilson explained that \$150,000 would come out of SPLOST.

Commissioner Miller also questioned why did the Parks & Recreation Advisory Board combine the adult complex and football. Mr. Wilson stated that the Advisory Board wishes to replace both Volunteer & Dundee Lake Park and to have tournament facilities similar to Wyomia Tyus Park in order to generate a larger amount of revenue.

Commissioner Miller stated that there are only 25-30 adult teams due to most of the industrial team ceasing to exist.

Mr. Wilson stated that purpose of this list is for informational purposes only. No official vote is necessary.

11. Consider recommendation from the Parks & Recreation Advisory Commission to re-name the Spalding County Senior Center the Louis F. Greene Senior Center.

***Motion/Second by Miller/Gardner to table recommendation from the Parks & Recreation Advisory Commission to re-name the Spalding County Senior Center the Louis F. Greene Senior Center. Motion carried unanimously by all.***

12. Consider adoption of a Lighting Policy as recommended by the Parks & Recreation Advisory Commission.

Mr. Wilson stated that the Board tasked the Advisory Board with coming up with a way to reduce cost and provide revenue for lights at the ball field. The policy is a way of reducing costs. It doesn't generate revenue but could should groups not abide. It also makes associations responsible for usage of the fields. As noted in the proposed policy, association representatives shall have the responsibility of making sure the lights are not turned on before 30 minutes prior to dusk dark and shall have the responsibility of making sure the lights are turned off 30 minutes after the official end of the last game.

Commissioner Ray questioned if the policy include practices. Mr. Wilson stated that the Board could table approval and send it back to the advisory board for a final decision on practice times.

***Motion/Second by Ray/Gardner to table adoption of a Lighting Policy as recommended by the Parks & Recreation Advisory Commission for additional clarification. Motion carried unanimously by all.***

13. Consider re-scheduling the date and time for the County Manager evaluation due to a conflict.

***Motion/Second by Gardner/Ray to hold County Manager's evaluation on August 23, 2013 immediately after the follow-up retreat.***

14. Consider authorizing staff and attorney to prepare a Property Maintenance Code for consideration by the Board of Commissioners.

Chairman Flowers-Taylor stated that she had approached County Manager Wilson regarding this because she has been reading some emails about residents complaining about grass that has not being cut and not being able to find applicable landlords. Chairman Flowers-Taylor noted that years ago the topic of substandard housing was discussed. The city does have a land maintenance ordinance that states if the grass is higher than permissible, a citation shall be issued. Chairman Flowers-Taylor stated that our biggest issue is going to be with rural residents. If you have a big yard, no one will expect you to cut all the grass. People that live in the urban proximity area will need to make sure the grass is kept at appropriate heights.

***Board consensus to move forward in establishing a Property Maintenance Code.***

15. Consider authorizing a call for prospective projects for a 2014 SPLOST referendum to be held June 3, 2014 and authorize staff to work with our Bond Counsel and our Investment Bankers in preparation of the referendum.

Mr. Wilson stated that this authorization is for notifying groups such as Parks & Recreation, ACCAB, etc. Entities such as the City of Griffin and such require official notification. In order to prepare for the 2014 SPLOST, staff needs to begin working with our investment bankers (Robert W. Baird & Co) & our Bond Counsel (King & Spalding). The projects could be all pay as you go or it could be a jump start on projects where bonds were needed.

Commissioner Miller questioned the amount that would go to the City. Mr. Wilson stated that staff recommends an intergovernmental agreement with the City because we can levy the tax for a full six (6) years. If we do not, the maximum levy is five (5) years or when the amount is fulfilled. If there are any agreed upon county wide projects, these come off the top, then the City & County split it (60/40 according to LOST).

***Motion/Second by Gardner/Miller to authorize a call for prospective projects for a 2014 SPLOST referendum to be held June 3, 2014 and authorize staff to work with our Bond Counsel King & Spalding and our Investment Banker Robert W. Baird & Co. in preparation of the referendum. Motion carried unanimously by all.***

**XI. REPORT OF COUNTY MANAGER**

- A. The Board of Commissioners Zoning Public Hearing will be held on Thursday, August, 22, 2013 beginning at 6:00 pm. There are 3 items for approval.
- B. The Financial Policies & Procedures Workshop is scheduled to begin at 9:00 am at the Senior Center. Immediately following the Workshop we will begin our follow-up retreat.
- C. Spalding County has been awarded the Health Promotion & Wellness Grant in the amount of \$4,000 from the ACCG-GHBP Health Promotion & Wellness Program. Spalding County was selected based on their grant application and commitment to employee wellness. A press release will be issued tomorrow.
- D. We are in the process of updating our website. We are anticipating the new facet being complete by January 1, 2014. In addition, to broaden transparency, we have added monthly financial statements as approved by the Board to show our citizenry our cash flow and expenditures.
- E. Staff is in the process of developing a Sidewalk Management Plan. This plan will enable us to establish a mechanism for modifying the repair and replacement schedule, considering budget, time and resources of sidewalks.
- F. Facility Dude- maintenance, utility tracking, inventory edge.
- G. ***Board consensus to allow Big Blue to pick up in Sun City, a minimum of 10 passengers, for a \$2 convenience fee (each passenger). The Parks & Recreation Advisory Board to discuss future pickups at their next meeting.***

**XII. REPORT OF COMMISSIONERS**

**Miller-** Kudos to the Public Works Department with all of the recent paving work. Citizens are extremely pleased.

**Gardner-** Thanks to the Public Works Department for all of their work. Thanks to the Fire Department for the MDA Boot Drive (even in the rain). Additionally, Commissioner Gardner questioned recent logging at a subdivision on Tomochichi Road. He wants to make sure that we are checking the roads after for any possible damage.

**Johnson-** None

**Ray-** Thanks to the Parks & Recreation Advisory Board to proposed lighting policy and trying to find ways to cut costs. Commissioner Ray stated that all commissioners should review the presentation that County Manager Wilson distributed at Kiwanis. He noted that this presentation is a good depiction of the last 10 years of county finances. *William to distribute report to all BOC & Dept. Heads.*

**Flowers-Taylor-** Stated that she is glad to hear that Sun City is interested in County Finances. Chairman Flowers-Taylor requested that the Finance Director break down finances in a way that citizens can understand.

**XIII. CLOSED SESSION**

Chairman Flowers-Taylor requests an Executive Session for the purpose of discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3-(b)(2)

**CLOSED MEETING AFFIDAVIT**

*[A copy of the affidavit must be filed with the minutes of the meeting]*

STATE OF GEORGIA  
COUNTY OF SPALDING

**AFFIDAVIT OF CHAIRMAN**

Members of the Spalding County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The Spalding County Board of Commissioners met in a duly advertised meeting on August 19, 2013.

2.

During such meeting, the Board voted to go into closed session.

3.

The executive session was called to order at 8:35 p .m.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

**No** Consultation with the county attorney, or other legal counsel, to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);

**No** Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and \_\_\_\_\_(insert the citation to the legal authority making the tax matter confidential);

**No** Discussion of the future acquisition of real estate as provided by O.C.G.A. § 50-14-3(4);

**Yes** Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. § 50-14-3(6);

**No** Other (describe the exemption to the open meetings law):  
\_\_\_\_\_ as provided in \_\_\_\_\_(insert the citation to the legal authority exempting the topic).

This the 19<sup>th</sup> day of August 2013.

Spalding County Board of Commissioners

Sworn to and subscribed

Before me this 19<sup>th</sup> day of August 2013.

Chipper Gardner

Raymond Ray

Ricky L. Clark, Jr.  
Notary Public

Bart Miller

Rita Johnson

My commission expires:

Gwen Flowers-Taylor

Jan 5, 2014

**Motion/Second by Ray/Johnson to enter Executive Session at 8:35 pm.  
Motion carried unanimously by all.**

**Motion/Second by Ray/Miller to adjourn Executive Session at 9:30 pm.  
Motion carried unanimously by all.**

**XIV. ADJOURNMENT**

**Motion/Second by Ray/Gardner to adjourn at 9:30 pm. Motion carried unanimously by all.**

/s/ \_\_\_\_\_  
Chairman

/s/ \_\_\_\_\_  
County Clerk

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