

**SPALDING COUNTY  
REQUEST FOR VARIANCE  
APPLICATION**

**NO.** \_\_\_\_\_

**AGENT/DEVELOPER INFORMATION**

(If not owner)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

**APPLICANT IS THE:**

\_\_\_\_\_ Owner's Agent

\_\_\_\_\_ Property Owner

\_\_\_\_\_ Developer

Land District(s): \_\_\_\_\_

Land Lot(s): \_\_\_\_\_

Acreage: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Identify the existing district requirement(s) for which you seek a Variance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State what you propose the district requirement(s) be varied to: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe what use is proposed and the reason that a Variance is required: \_\_\_\_\_

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**OTHER REQUIRED INFORMATION**

Please attach 1 copy (11 x 17) of plat prepared by a Registered Land Surveyor and drawn to scale showing lot lines and location of existing structures and location of proposed structures.

Please attach a deed, certified by the Clerk of Court, which includes a metes and bounds description of the property proposed.

Signature(s):

\_\_\_\_\_  
Agent/Developer

\_\_\_\_\_  
Property Owner

\_\_\_\_\_

\_\_\_\_\_

Date

Date

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**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Amount of Fee: \_\_\_\_\_

Received By: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
CONCERNING VARIANCES**

**Section 411: Variances.**

- A. A Variance is a permit, issued by the Board of Appeals, which allows use of a parcel of land in a way that varies from requirements from the district in which the property is located. A Variance may be granted *only* in an individual case where a hardship would result if all of the requirements of this Ordinance were applied stringently to a particular piece of property. A hardship means that reasonable use of the land is not possible if all of the requirements of this Ordinance are to be met. The hardship cannot be self-created such as:
1. A lot purchased with knowledge of an existing restriction.
  2. A claim of hardship in terms of prospective sales.
  3. An expressed economic need requiring a Variance, when such a need can be met in other ways, which would not require a Variance.
- B. Relief from the hardship—the Variance—must not cause substantial detriment to the public good or impair the purposes of this Ordinance.
- C. When a Variance is issued, the spirit of this Ordinance must be observed and the public safety and welfare secured. A Variance may be granted *only* for permitted uses in the zoning district in which the property in questions is located. (For example, a two-family dwelling would not be allowed to be placed in an R-1 district under a Variance).

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**I hereby certify that I have read the above statements and understand fully the basis for the Board of Appeals to grant a variance.**

**Applicant Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Witness** \_\_\_\_\_

**Date** \_\_\_\_\_

**Application No.** \_\_\_\_\_