
P.O. Box 1087
Griffin, GA 30224



Dave Lamb
Chairman

*****NOTICE*****

METER LOCATION MUST BE FLAGGED WITHIN THREE (3) DAYS OF TAP PURCHASE. IF INSTALLATION CREW ARRIVES ON SITE AND FLAG IS NOT UP, YOU WILL BE DROPPED TO THE BOTTOM OF THE LIST AND A \$50.00 RETURN TRIP FEE WILL BE CHARGED.

CITY OF GRIFFIN

General Information

We can be reached at **770-229-6403**

Customer Service Mailing Address:

P.O. Box C
Griffin, GA 30224

Hours of Operation

Walk-In Service: Monday-Friday 8 a.m. – 6 p.m.

Phone Service: Monday-Friday 8 a.m. – 6 p.m.

Drive-Thru Service: Monday-Friday 8 a.m. – 6 p.m.

Utility emergencies can be reported to the same number above during normal business hours or by calling 770-229-6406 after 6:00 p.m. weekdays and during weekends and holidays.

*** REPORT ALL LEAKS TO THE CITY OF GRIFFIN***

Application for Service

All customers applying for service must complete and sign a “Contract for Service” with the City of Griffin. A copy of the contract is available on the website. The person applying service must provide the following information:

- Applicant’s name
- Date of Birth
- Social Security Number OR Tax Identification Number to assist us in verifying your identity when we are assisting you over the phone in the future
- A Current government issued photo I.D.
- Service Address (including street, house or apartment number)
- Lease agreement or proof of ownership

Service Deposit Required

Residential

All services \$250 without electricity \$100

Commercial

Determined based on type of business and location Capacity Recovery Fee (if necessary) \$2200

**All checks are to be made payable to:
City of Griffin**

The deposit can be waived if:

- You can provide an excellent letter of credit from your previous utility company
- You agree to a credit verification and have a score of 700 or higher

Alternate Payment Locations

Drop Box Locations

- Adjacent to the drive thru at Customer Service
- West Solomon St parking lot across from the Post Office
- Teller windows at Georgia Banking Company
- Online at **CITYOFGRIFFIN.COM**

MEMORANDUM

TO: Customers

FROM: Spalding County Water Department

RE: Pressure Reducing Valve

This is to inform you that the Spalding County Water system has 40 PSI to 140 PSI pressures throughout our system. With these types of pressures, we recommend you consider installing a Pressure Reducing Valve on your lines while hooking on to the County Water System. The Southern Building Code requires the design of the water fixtures to accommodate 60 – 80 PSI of constant pressure. So you can see that the plumbing fixtures are not going to last as long as designed if your area has a high PSI.

Therefore, we are suggesting you install this PRV device while hooking on to the system to prevent any further expense from blown lines and pipes. This will also keep your fixtures from wearing out before their time.

This PRV device can be installed fairly simply while hooking up and the average cost ranges from \$35.00 to \$65.00.

If we can be of any assistance to you on this matter, please feel free to call on us.